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**Area 9
Cable Council**

**Annual Report
to PURA
2016**

**Darien
Easton
Greenwich
New Canaan
Norwalk
Redding
Stamford
Weston
Westport
Wilton**

Docket Number: 16-01-07
The Public Utilities Regulatory Authority
2016 Annual Community Access Support Review
Order No. 1

ADVISORY COUNCIL ANNUAL REPORT
to the
Public Utilities Regulatory Agency
of the State of Connecticut
Ten Franklin Square
New Britain, CT 06051

Twelve-month period ending December 31, 2016

Name of Advisory Council	Area 9 Cable Council
Mailing Address	6 Lazy Brook Lane, Westport, CT 06880
Telephone	None
E-Mail Address	info@a9cc.org
Contact Person	Hal Levy, Chairman
Towns Served	Darien, Easton, Greenwich, New Canaan, Norwalk, Redding, Stamford, Weston, Westport, Wilton
Cable Franchise Holder	Cablevision of Litchfield, LLC (legal name)

Names of Council Members	Titles
Hal Levy	Chairperson
Donald Saltzman	Vice Chairperson
Philip Sharlach	Treasurer
Judith Freedman	Secretary
Harvey Bellin	Assistant Secretary
See attachment #2 for list of all members	See attachment #3 for member attendance at Council meetings

This report is mandatory per § 16-331c of the General Statutes of Connecticut
and § 16-333-30 of the Regulations of Connecticut State Agencies

Accounting of Financial Activities
Twelve-month period ending December 31, 2016

Beginning Cash Balance Jan. 1, 2016	\$ 13,535.01
Total Cash received in calendar year	\$ 3,500.00
Total Cash disbursed in calendar year	\$ 2,815.79
Ending Cash Balance Dec. 31, 2016	\$ 14,219.22

REVENUE/INCOME	Budgeted	Actual
Cable Company Cash Contribution	\$2,000	\$2,000.00
Other Contributions		
Grants (Cablevision for Access Awards)	\$1,500	\$1,500.00
Dues		
Fundraising		
Interest Income		
Other		
Other		
Total Revenue/Income	\$3,500	\$3,500.00
EXPENSES		
Office Supplies	\$250	\$0.00
Postage		Included in Office Supplies
Printing/Advertising		Included in Office Supplies
Accounting Fees		
Web Site	\$125	\$111.00
Legal Fees		
Meetings Expense	\$1,275	\$1,204.79
Other – Hearings & Travel	\$250	\$0.00
Other - Dues	\$100	\$0.00
Other – Ed Access Awards	\$1,000	\$1,039.42
Total Expenses	\$3,500	\$2,815.79

FINANCIAL NOTES:

Include any Cable Franchise Holder In-Kind Services (attach sheets if needed)

On February 25, 2016 Altice/Cablevision placed \$100,000 of its community access support funds into an escrow account maintained by the Council representing the cash contribution of PEG funding from Altice/Cablevision subscribers for the support of town-specific E&G channels. On March 15, 2016 an additional \$44,522.90 was deposited, representing 2/3 (E&G) of approximately a year of accrued PEG funding from Frontier U-verse customers that was transferred to Altice/Cablevision, (the Community Access Provider in Area 9). The Council distributed the Altice/Cablevision subscriber funds on Altice/Cablevision's behalf to towns and schools to be used solely in support of the E&G access channels. In 2016, the Council distributed \$193,975.69 in cash grants. A detailed cash basis accounting of the program appears on the next page. The Council has continued with a project in conjunction with Altice/Cablevision to utilize access funds in a system-wide infrastructure upgrade to improve the quality and serviceability of the E&G access channels.

E&G Grant Program - Last year

1/1/2016 through 12/31/2016

Date	Description	Memo	Category	Amount
2/23/2016	Greenwich Public Schools	Refund of unused gra...	Access Grants:Education:2013	521.36
		Refund of unused gra...	Access Grants:Education:2014:Equipment	235.39
2/25/2016	Cablevision	2016 Access Funding	E&G Access funding	100,000.00
3/15/2016	Cablevision	U-verse funding	E&G Access funding:U-verse	44,522.90
3/30/2016	Town Of Greenwich	2015 Round 2	Access Grants:Government:2015:Equip...	-4,440.83
3/30/2016	Town Of Darien	Production Operations	Access Grants:Government:2016:Operat...	-3,500.00
4/8/2016	Town Of Easton	Production Operations	Access Grants:Government:2016:Operat...	-3,500.00
		Equipment	Access Grants:Government:2016:Equip...	-5,998.00
4/8/2016	Town Of Darien		Access Grants:Government:2016:Equip...	-5,559.94
4/8/2016	New Canaan TV79		Access Grants:Government:2016:Operat...	-3,500.00
			Access Grants:Government:2016:Equip...	-5,995.42
4/8/2016	Town Of Wilton	Equipment	Access Grants:Government:2016:Equip...	-8,750.00
		Production Operations	Access Grants:Government:2016:Operat...	-750.00
4/8/2016	Town Of Weston		Access Grants:Government:2016:Equip...	-5,500.00
			Access Grants:Government:2016:Operat...	-3,500.00
4/8/2016	Town Of Westport		Access Grants:Government:2016:Equip...	-9,500.00
4/20/2016	Town Of Redding	Equipment	Access Grants:Government:2016:Equip...	-6,000.00
		Production Operations	Access Grants:Government:2016:Operat...	-3,500.00
5/17/2016	Wilton Public Schools	Equipment	Access Grants:Education:2016:Equipment	-6,406.90
		Production Operations	Access Grants:Education:2016:Operations	-3,000.00
6/2/2016	Westport Public Schools		Access Grants:Education:2016:Equipment	-10,241.24
6/2/2016	Town Of Westport	Stop payment on lost ...	Access Grants:Government:2016:Equip...	9,500.00
6/7/2016	Greenwich Public Schools		Access Grants:Education:2016:Equipment	-14,858.00
6/14/2016	Town Of Darien	Production Operations	Access Grants:Government:2016:Operat...	-1,500.00
6/20/2016	Westport Public Schools	Repicky Award for LLS	Access Grants:Education:2016:Equipment	-500.00
6/20/2016	Westport Public Schools	Repicky Award for CMS	Access Grants:Education:2016:Equipment	-500.00
7/1/2016	Town Of Westport	Reissue lost check	Access Grants:Government:2016:Equip...	-9,500.00
9/16/2016	Norwalk Community College	Round 1	Access Grants:Education:2016:Equipment	-11,592.00
9/16/2016	Town Of Darien	Round 2	Access Grants:Government:2016:Equip...	-558.14
9/16/2016	New Canaan TV79		Access Grants:Government:2016:Operat...	-1,500.00
			Access Grants:Government:2016:Equip...	-2,145.23
9/20/2016	Town Of Weston		Access Grants:Education:2016:Equipment	-2,484.53
			Access Grants:Education:2016:Operations	-1,500.00
9/20/2016	Town Of Westport	Round 2	Access Grants:Government:2016:Equip...	-4,000.00
9/20/2016	Town Of Redding	Equipment	Access Grants:Government:2016:Equip...	-2,500.00
		Production Operations	Access Grants:Government:2016:Operat...	-1,500.00
9/27/2016	Town Of Easton	Production Operations	Access Grants:Government:2016:Operat...	-1,500.00
		Equipment	Access Grants:Government:2016:Equip...	-2,498.94
9/30/2016	Darien Public Schools	Round 1	Access Grants:Education:2016	-9,931.56
10/19/2016	City Of Norwalk	Round 2	Access Grants:Government:2016:Equip...	-3,915.20
10/21/2016	Town Of Wilton	Equipment	Access Grants:Government:2016:Equip...	-1,500.00
		Production Operations	Access Grants:Government:2016:Operat...	-1,500.00
10/28/2016	Westport Public Schools	Round 2	Access Grants:Education:2016:Equipment	-2,400.00
10/28/2016	Convent Of Sacred Heart	Round 2	Access Grants:Education:2016:Equipment	-11,431.28
10/28/2016	New Canaan Public Schools	Round 1	Access Grants:Education:2016:Equipment	-11,786.00
10/31/2016		Pmt meant for NCC - ...	Misc.	-816.24
11/10/2016	Norwalk Community College	Round 2	Access Grants:Education:2016:Equipment	-816.24
11/14/2016	New Canaan Public Schools	Round 2	Access Grants:Education:2016:Operations	-800.00
11/15/2016	Bill Return	Reversed pmt	Misc.	816.24
12/21/2016	Wilton Public Schools	Round 2	Access Grants:Education:2016:Equipment	-800.00
1/1/2016 - 12/31/2016				-38,379.80

TOTAL INFLOWS 155,595.89

TOTAL OUTFLOWS -193,975.69

NET TOTAL -38,379.80

Area 9 Cable Council 2016 Summary

During the 2016 year, the Area 9 Cable Council continued to facilitate the implementation of town-specific Government and Educational Access channels through direct administration of operations funding and providing technical and procedural assistance.

Along with other activities, the Council:

- welcomed Marc Marin to the Council as Educational representative from Darien
- bid farewell to members Erin Herring, Art Scialabba and Roger Williams
- worked with Altice/Cablevision on development of the 2016 Community Access budgets and negotiated and administered a new funding program for 2016 totaling \$100,000 in direct cash grants from Altice/Cablevision and \$44,522.90 from U-Verse PEG funds for the operation of town-specific Government and Educational access channels.
- worked with Altice/Cablevision to continue a program to partially fund equipment operation labor costs for the Government and Educational access channels.
- conferred with Altice/Cablevision on the final sale of the company to Altice USA on 6/21/16 and its effects on subscribers and the community
- administered the thirteenth annual *Educational Access Awareness Awards* program where “Eddy” trophies were awarded to 147 students in the seven winning categories from the hundreds of videos produced by students. This outreach program resulted in video programs that were aired on the Education Access channels in Area 9.
- Received a presentation from Technology Executive Mark Mathias on the topic of emerging technologies.
- screened a sample of several winning entries of the *Educational Access Awareness Awards*
- elected to 2-year terms Hal Levy as Chairman, Don Saltzman as Vice Chairman, Judi Freedman as Secretary, Phil Sharlach as Treasurer and Harvey Bellin as Assistant Secretary
- reviewed and publicized details on credits available to subscribers as a result of the *Marchese v. Altice/Cablevision* class action suit claiming overcharge for set top boxes.
- reviewed 2017 rate increases announced by Altice in September & October
- collaborated with Altice/Cablevision on the completion of a system infrastructure project to improve and maintain broadcast signals on the E&G access channels by replacing analog modulators with digital encoder & decoders and installing signal monitoring equipment.
- continued advisement to Altice/Cablevision regarding cable customer service issues and policies
- facilitated the exchange and sharing of equipment among the E&G access channels
- shared programming of regional interest for viewing on town-specific government access channels.
- continued operation of A9CC web site to www.a9cc.org, where the public can find Council meeting minutes, schedules of Council meetings, news related to Council activities, consumer information, downloadable forms and links to other pertinent sites.

A9CC MEMBERS

Town	Municipal Appointee	Municipal Appointee	Municipal Appointee	Municipal Appointee	BOE Appointee
Darien	David Dever	Jim Cameron	N/A	N/A	Marc Marin
Easton	Henry Anderson	Doug Dempsey	N/A	N/A	<i>vacancy</i>
Greenwich	Stuart Reider	Paul Curtis	Christopher von Keyserling	<i>vacancy</i>	Susan Morris
New Canaan	Paul Sedlak	<i>vacancy</i>	N/A	N/A	*Roman Cebulski
Norwalk	Herbert Grant	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>
Redding	Robert Moran	<i>vacancy</i>	N/A	N/A	<i>vacancy</i>
Stamford	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>
Weston	Don Saltzman (V. Chairman)	Harvey Bellin (Ass't Sec'y)	N/A	N/A	Kosta Myzithras
Westport	Hal Levy (Chairman)	Judith Freedman (Secretary)	Stan Witkow	N/A	Jennifer Cirino
Wilton	Gary Battaglia	Philip Sharlach (Treasurer)	N/A	N/A	Mathew Hepfer
Area 9 Libraries	<i>vacancy</i>	N/A	N/A	N/A	N/A

*Denotes appointments out of date or pending

A9CC MEETING ATTENDANCE LOG 2016

Name	Town	Type	02/24/16	04/06/16	06/01/16	09/14/16	10/26/16	12/14/16	TOTAL	%
David Dever	Darien	Gov	1	1	1	1	1	E	5	83.3
Jim Cameron	Darien	Gov	1	1	1	E	1	E	4	66.7
*Marc Marin	Darien	Edu				0	0	0	0	0.0
Andy Anderson	Easton	Gov	0	1	E	1	1	1	4	66.7
Doug Dempsey	Easton	Gov	E	E	E	E	1	1	2	33.3
Stuart Reider	Greenwich	Gov	0	E	1	0	E	1	2	33.3
Paul Curtis	Greenwich	Gov	E	E	1	E	E	1	2	33.3
Christopher von Keyserling	Greenwich	Gov	0	E	E	E	1	1	2	33.3
*Susan Morris	Greenwich	Edu	0	1	1	1	E	1	4	66.7
Paul Sedlak	New Canaan	Gov	1	1	1	1	E	E	4	66.7
Roger Williams	New Canaan	Gov	0	0	0	0	0		0	0.0
*Roman Cebulski	New Canaan	Edu	1	1	1	1	1	0	5	83.3
Herbert Grant	Norwalk	Gov	0	0	0	0	0	0	0	0.0
Art Scialabba	Norwalk	Gov	E						0	0.0
Robert Moran	Redding	Gov	1	1	1	1	1	1	6	100.0
Don Saltzman	Weston	Gov	E	E	1	1	E	1	3	50.0
Harvey Bellin	Weston	Gov	0	1	1	1	E	E	3	50.0
*Kosta Myzithras	Weston	Edu	0	0	E	0	0	0	0	0.0
Hal Levy	Westport	Gov	1	1	1	1	1	1	6	100.0
Judith Freedman	Westport	Gov	E	E	1	1	1	E	3	50.0
Stan Witkow	Westport	Gov	E	E	1	E	1	E	2	33.3
*Jennifer Cirino	Westport	Edu	1	E	1	1	1	E	4	66.7
Phillip Sharlach	Wilton	Gov	1	1	1	1	1	1	6	100.0
Gary Battaglia	Wilton	Gov	1	1	E	1	0	E	3	50.0
*Mathew Hepfer	Wilton	Edu	E	1	1	E	0	0	2	33.3
			9	12	16	13	12	10		
*Denotes members who are on Educational Access Subcommittee										
E-Denotes excused absences										
blank Denotes meeting dates when individual was not a member of the Council										

A9CC EDUCATIONAL ACCESS COMMITTEE MEETING ATTENDANCE LOG 2016

Name	Town	2/1/2016	3/7/2016	5/9/2016	6/6/2016	9/12/2016	10/17/2016	12/5/2016	TOTAL	%
*Marc Marin	Darien	1	1	1	1	1	1	1	7	100.0
*Damien Russell	Easton/Redding		0	0	0	0	0	0	0	0.0
Susan Morris	Greenwich	1	1	1	1	1	1	1	7	100.0
Roman Cebulski	New Canaan	1	1	1	1	1	1	0	6	85.7
*Stoney Duren	NCC	0	0	0	0	1	1	0	2	28.6
*Kyle Seaburg	Norwalk		0	0	0	0	0	0	0	0.0
*David Pisani	Sacred Heart	0	0	1	0	1	1	1	4	57.1
Kosta Myzithras	Weston	1	1	1	0	0	0	0	3	42.9
Jennifer Cirino	Westport	1	1	1	1	1	1	1	7	100.0
Mathew Hepfer	Wilton	1	1	1	0				3	75.0
*Ken Boehm	Wilton					1	1	0	2	66.7
*Fran Kompar	Wilton							1	1	100.0
		6	6	7	4	7	6	4		
* Denotes committee member who is not an appointed educational A9CC member										
blank Denotes meeting dates when individual was not a member of the Committee										

Area 9 Cable Council

Minutes



A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS **February 25, 2016**
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF FEBRUARY 24, 2016 MEETING IN NEW CANANN

ATTENDANCE:

Darien: Jim Cameron, Dave Dever
Easton:
Greenwich:
New Canaan: Paul Sedlak, Roman Cebulski
Norwalk:
Redding: Robert Moran
Stamford:
Weston:
Westport: Hal Levy, Jennifer Cirino
Wilton: Phil Sharlach, Gary Battaglia
Cablevision: Jennifer Young
Guests:

Excused: Doug Dempsey (Easton); Paul Curtis (Greenwich); Art Scialabba (Norwalk); Don Saltzman (Weston); Stan Witkow, Judi Freedman (Westport); Mat Hepfer (Wilton)

Chairman Hal Levy called the meeting to order at 6:06pm with five towns represented. He announced that Norwalk member Erin Herring has resigned from the Council.

1. **Minutes** of December 9, 2015 meeting were approved as written.
2. **Financial report** from the Treasurer was distributed, discussed and approved.
3. **Updates on old business:**
 - Invoices for \$2,000 statutory annual support for the Council and \$100,000 for 2016 access support of the town-specific channels were sent to CV in early January. Jennifer Young submitted checks for these as well as \$1,500 to pay for trophies for the 2016 Educational Access Awareness Awards.
 - 2015 Access Report sent to CV on 1/18; 2015 Annual Report filed with PURA on 1/29 and sent to members, Town CEO's and school superintendents
 - 2015 I-Net reports not received from the following: E: Darien, Easton, Norwalk, Redding, Stamford, Weston; G: Stamford
 - Member appointments: No appointments made for E->Darien, Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford. Roman stated that the Ed Committee has followed up and appointments for Darien and Norwalk are imminent
4. **Status of infrastructure upgrade of town-specific access channels:**

New digital encoders / decoders and accessory equipment have been installed in all Govt. sites except Redding and in Darien & Weston Educ. sites. CV will continue to work with site contacts to complete the buildout. CV has not been supplying the 20" monitors using the direct equipment grants because they do not get any price advantage when purchasing this equipment. Jennifer was asked to

have this reconsidered because it provides for utilizing the direct equipment grants and continuity in installing the entire package by CV.

5. Discussion on potential effect for subscribers and access from the sale of Cablevision to Altice:

The CT legislature will not introduce any legislation that would force Altice to continue direct E&G funding of \$100K cash + \$25K equipment. Altice wants \$900 Million savings out of salaries, customer service, etc. for its \$17.7 Billion acquisition, which is targeted to close May of 2016. Altice has historically used overseas call centers, web based support and performance driven employee compensation.

PURA had a technical meeting with CV to discuss the effects of the sale, although PURA does not have any jurisdiction on approval of the sale.

Since CT passed the video certificate in lieu of Cable franchises years ago, PURA has no authority over the automatic passing of the license from CV to Altice. However, traditional local Cable franchises still exist in CV's service areas in NY & NJ. Jennifer said that the sale was approved by 67 of the 72 local franchises in NY & NJ but NYC has not yet been approved. Jennifer shared the proceedings of the NYS Public Service Commission hearings testimony. NYS PSC Case No. 15-M-0647 can be followed at:

<http://documents.dps.ny.gov/public/MatterManagement/CaseMaster.aspx?MatterCaseNo=15-M-0647&submit=Search+by+Case+Number>

6. 2016 Access Grant Program:

The funding pool is approximately \$45.5K in leftover funds + \$100K in 2016 CV funds + \$44.5K in 2016 U-Verse funds. The Council approved a motion to make \$190,000 available for E&G access grants with \$95,000 each going to Govt. grants and Educ. grants whereby the Educ. Committee will determine how to award Educ. funds with final approval by the entire Council no later than the 6/1 meeting.

It was further moved and approved to create ten \$9,500 Govt. grants with a maximum of \$3,500 for operations with an application deadline of April 4.

7. Other Matters

- CTN – The legislature is considering expansion of CTN with 10 live web streams to be funded with \$5/Yr fee to be paid by Cable subscribers. The Cable companies oppose this move as it burdens only Cable customers for services that are delivered by means other than Cable channels.
- Set Top Boxes – The FCC is considering forcing Cable companies to make available STB credentials so that other manufacturers can market STB's to Cable customers. Some programming providers object as they feel this will compromise the security of their content. Jennifer said that in fact CV is looking to eliminate STB's in the future and this proposal lags behind technology.

Meeting adjourned at 7:25pm

Next meeting is 4/6/2016 in Easton. Future meetings are: 6/1/2016 TBD

A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF APRIL 6, 2016 MEETING IN EASTON

April 7, 2016

ATTENDANCE:

Darien: Jim Cameron, Dave Dever
Easton: Andy Anderson
Greenwich: Susan Morris
New Canaan: Paul Sedlak, Roman Cebulski
Norwalk:
Redding: Robert Moran
Stamford:
Weston: Harvey Bellin
Westport: Hal Levy
Wilton: Phil Sharlach, Gary Battaglia, Mathew Hepfer
Cablevision:
Guests: Robert Webe, John Savarese

Excused: Doug Dempsey (Easton), Paul Curtis, Stew Reider, Chris Von Keyserling (Greenwich); Don Saltzman (Weston); Judi Freedman, Stan Witkow, Jennifer Cirino (Westport)

Chairman Hal Levy called the meeting to order at 6:13pm with eight towns represented. He announced that Norwalk member Art Scialabba has resigned from the Council. Hal will contact the Norwalk Mayor regarding vacancy appointments.

1. **Minutes** of February 24, 2016 meeting were approved with 1 spelling correction.
2. **Financial Report** from the Treasurer was distributed, discussed and approved.
3. **Updates on old business:**
 - 2015 I-Net reports not received from the following: E: Darien, Easton, Norwalk, Redding, Stamford, Weston; G: Stamford
 - Member appointments: No appointments made for E->Darien, Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford. Darien, Redding & Norwalk have new participants on the education committee. Superintendents of these towns will be contacted to make appointments to the full Council.
 - CTN – The legislature is considering expansion of CTN with 10 live web streams to be funded with \$5/Yr fee to be paid by Cable subscribers. There has been much opposition to the \$5.00 “tax” to subscribers and passage seems unlikely.
4. **Status of infrastructure upgrade of town-specific access channels:**

New digital encoders / decoders and accessory equipment have been installed in all of the G sites except Stamford. There are 3 remaining on the E side not counting Stamford.

5. 2016 Access Grant applications:

Town	Equip	Ops	Total	Status
Weston-G	\$5,500.00	\$3,500	\$9,000.00	Approved
Westport-G	\$9,500.00	0	\$9,500.00	Approved
Darien-G	\$5,559.94	0	\$5,559.94	Approved with conditions ¹
Redding-G	\$9,500.00	\$3,500	\$9,500.00	Approved
New Canaan-G	\$5,995.42	\$3,500	\$9,495.42	Approved
Easton-G	\$5,998.00	\$3,500	\$9,498.00	Approved
Wilton-G	\$8,750.00	\$750	\$9,500.00	Approved with modification ²
Wilton-E	\$6,406.90	\$3,000	\$9,406.90	Approved with conditions ³

- 1) Darien 2015 grant of \$6,000 has not been spent .By the 6/1 meeting Darien will either have to submit a grant report, refund the funds or request an extension.
- 2) Wilton G may get a reduction in the cost of the hardware and may apply those savings to increase the operations portion to a maximum of \$3,500
- 3) Wilton E must get grant approval from the Education Committee and submit its grant report for the 2015 round 2 grant

6. Annual Meeting

The Annual Meeting will be held on June 1st at Bertucci's in Darien. Details will be emailed to A9CC members. A motion was approved that A9CC members who have not attended a single meeting during the fiscal year will not be comped on their dinners. Hal will invite Mark Mathias to be the guest speaker on the topic of emerging technologies.

7. Other Matters

- Educational Access Awareness Awards (EAAA) – Mathew Hepfer stated that judging of student videos will be held in Wilton next month. Jim Cameron asked that a composite of select videos be produced and made available for carriage on the town G channels,
- CV sale to Altice – A technical meeting at PURA with Altice and A9CC is unlikely. NYC CV franchise municipalities are resistant to the deal and could delay beyond the projected closing date.

Meeting adjourned at 7:43pm

Next meeting is 6/1/2016 in Darien.

A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS **June 2, 2016**
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF JUNE 1, 2016 ANNUAL MEETING IN DARIEN

ATTENDANCE:

Darien: Jim Cameron, Dave Dever, Marc Marin
Easton:
Greenwich: Paul Curtis, Stuart Reider, Susan Morris
New Canaan: Paul Sedlak, Roman Cebulski
Norwalk:
Redding: Robert Moran
Stamford:
Weston: Don Saltzman, Harvey Bellin
Westport: Hal Levy, Judith Freedman, Stan Witkow, Jennifer Cirino
Wilton: Phil Sharlach, Mathew Hepfer
Cablevision: Jennifer Young
Guests: Mark Mathias, Barbara Levy

Excused: Doug Dempsey, Andy Anderson (Easton); Chris von Keyserling (Greenwich), Kosta Myzithras (Weston); Gary Battaglia (Wilton)

Chairman Hal Levy called the meeting to order at 6:30pm with seven towns represented. He introduced guest speaker Mark Mathias, guest Barbara Levy and new A9CC Ed member from Darien, Marc Marin.

1. **Minutes** of April 6, 2016 meeting were approved as written.
2. **Financial Report** from the Treasurer was distributed, discussed and approved.
3. **Updates on old business:**
 - 2015 I-Net reports not received from the following: E: Easton, Norwalk, Redding, Stamford, Weston; G: Stamford
 - Member appointments: No appointments made for E-> Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford. The Norwalk mayor was contacted and advised in April to make government appointments due to absence of Norwalk representation.
 - Sale of CV to Altice – NY PSC has delayed decision on approving sale until June 16. They are expected to approve it then. The closing of the sale is scheduled for June 20. The impact of the transfer of the Company on the status of A9CC is unclear.

4. Guest Speaker

Mark Mathias made a presentation on the topic of emerging technologies. Mark, a 30+ year Technology Executive is a current member of the Westport Board of Education and founder of the Mini-Maker Faire held annually in Westport. He started his blog *Living With Technology* in 2008, which regularly appears in the Westport News.

5. Education Access Awareness Awards (EAAA)

Jennifer Cirino reported on the results of the 13th annual Education Access Awareness Awards, where students throughout the school districts in Area 9 produce videos for broadcast on Cablevision

Channel 78. Videos from the top winners of the *John M. Repicky Award* in the elementary, middle and high school divisions were viewed.

6. Election of Officers for term ending June 30, 2018

The nominating committee of Harvey Bellin and Dave Dever nominated and seconded Hal Levy for Chairman, Don Saltzman for Vice Chairman, Judi Freedman for Secretary, Phil Sharlach for Treasurer and Harvey Bellin for Assistant Secretary. There were no other nominations from the floor. The motion passed.

7. 2016 Access Grant applications:

Town/School	Equip	Ops	Total	Status
Westport E	\$10,241.24	0	\$10,241.24	Approved
Greenwich E	\$14,858.00	0	\$14,858.00	Approved with conditions ¹
Darien E	\$9,931.56	0	\$9,931.56	Approved with conditions ²
Wilton E	\$6,406.90	\$3,000	\$9,406.90	Approved modified equip list on April '16 grant ³
Darien G	\$6,000.00	0	\$6,000.00	Approved modification with conditions ⁴

- 1) Greenwich E was awarded \$15,164.96 in 2015 grant funds for which it has reported only \$2,625. Greenwich wishes to reapply some of that funding to a revised project. It must submit modified grant applications and grant reports before this grant is released.
- 2) Darien E has not submitted grant reports for grants received in 2010, 2011 & 2012 and the individual applicant is no longer employed. Reports must be submitted to match with the grants before this grant is released. Jim Cameron & Dave Dever will assist Marc Marin in constructing the reports.
- 3) Wilton E realized savings when purchasing the equipment for the grant approved in April. It may use the savings to purchase additional accessories for the equipment.
- 4) Darien G 2015 grant of \$6,000 has not been spent. Darien has 60 days to either submit a grant report or refund the funds.

8. 2016 Round 2 Access Grants

From the available funding pool, the Council approved a motion to make \$80,000 available for E&G access grants with \$40,000 each going to Government grants and Education grants. The Education Committee will determine how to award its funds with final approval by the entire Council no later than the October A9CC meeting.

It was further moved and approved to create ten \$4,000 Government grants with a maximum of \$1,500 for operations and with an application deadline of September 12, 2016.

A motion was approved to modify the grant procedures to require that a grant report be submitted for any approved grant no later than the A9CC meeting immediately following the date of 60 days after payment of the grant funds. If the report has not been submitted by that date, the applicant must either request and receive an extension from the Council or return the funds.

9. Tentative 2016-2017 Meeting Schedule

Day	Date	Where	Day	Date	Where
W	9/14/2016	Cablevision	W	2/15/2017	Darien
W	10/26/2016	Redding	W	4/5/2017	New Canaan
W	12/14/2016	Greenwich	W	5/31/2017	TBD

10. Other Matters

Westport E and Darien G offered access equipment no longer being used. A form for the disposition of retired access equipment can be found at a9cc.org.

Jennifer will send Hal for distribution details on credits available to subscribers as a result of the Marchese v. Cablevision class action suit claiming overcharge for set top boxes.

Meeting adjourned at 8:51, Next meeting is 9/14/2016 at Cablevision.

A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS **September 15, 2016**
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF SEPTEMBER 14, 2016 MEETING AT ALTICE NORWALK

ATTENDANCE:

Darien: Dave Dever
Easton: Andy Anderson
Greenwich: Susan Morris
New Canaan: Paul Sedlak, Roman Cebulski
Norwalk:
Redding: Robert Moran
Stamford:
Weston: Don Saltzman, Harvey Bellin
Westport: Hal Levy, Judith Freedman, Jennifer Cirino
Wilton: Phil Sharlach, Gary Battaglia
Altice: Jennifer Young
Ed Committee: Stoney Duren
Guests: Larry Manzi (Norwalk), John Savarese (Wilton)

Excused: Jim Cameron (Darien); Doug Dempsey (Easton); Chris von Keyserling, Paul Curtis (Greenwich); Stan Witkow, (Westport), Mat Hepfer (Wilton)

Chairman Hal Levy called the meeting to order at 6:10pm with eight towns represented..

1. **Minutes** of June 1, 2016 meeting were approved as written.
2. **Financial Report** from the Treasurer was distributed, discussed and approved.
3. **Updates on old business:**
 - 2015 I-Net reports not received from the following: E: Easton, Norwalk, Redding, Stamford, Weston; G: Stamford
 - Member appointments: No appointments made for E-> Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford. Larry Manzi will f/u with the Norwalk mayor regarding Norwalk representation.
 - Sale of CV to Altice was completed on Jun 21. There have been company layoffs and there will be consolidation of call centers resulting in the closure of the Stratford CC on November 1.
 - Grant procedures have been modified to require grant reports by the meeting following 60 days after payment. For 2016 round 1 grants, all G has complied. E is catching up.
 - Darien E & G fulfilled past due grant reports, Greenwich E has not.
4. **2016 Round 2 Access Grant applications:**

Town	Equip	Ops	Total	Status
Weston G	\$2,484.53	\$1,500	\$3,984.53	Approved
Westport G	\$4,000.00	0	\$4,000.00	Approved
Greenwich G	\$4,000.00	0	\$4,000.00	Approved
Redding G	\$2,500.00	\$1,500	\$4,000.00	Approved
New Canaan G	\$2,145.23	\$1,500	\$3,645.23	Approved

Darien G	\$558.14	0	\$558.14	Approved
Norwalk G	\$3,915.20	0	\$3,915.20	Approved
Easton G	\$2,498.94	\$1,500	\$3,998.94	Approved
Wilton G	\$1,500.00	\$1,500	\$3,000.00	Approved
NCC E	\$11,592.00	0	\$11,592.00	Approved
New Canaan E	\$11,786.00	0	\$11,786.00	Approved with condition

1) New Canaan E must submit a grant report for \$2,500 in operations funding taken in 2014.

In addition to the above new grants, Darien G received approval on a modification of a \$6,000 grant it received in 2015.

With these grant approvals, round 2 G grants are now complete while there is \$16,662 remaining in round 2 E grants with a deadline for applications on 10/24/16.

Jennifer was asked if there will be 2017 funding from Altice & Frontier PEG funds. She indicated that there are no guarantees for this however it is convenient for the company as the CAP to distribute funds through the Council in order to fulfill its spending obligations under the law. In fact, CV under-spent PEG funds for 2 years and will probably have to make up for this deficiency going forward.

5. To review **Marchese v. Cablevision class action settlement**

There is a Settlement in a class action lawsuit against Cablevision claiming that certain business practices resulted in subscribers paying higher prices for Cablevision's cable TV set-top boxes. Subject to certain exceptions, the Settlement Class includes all persons in New Jersey, Connecticut and New York who subscribed to Cablevision's video services and paid a monthly fee to Cablevision to lease a Set-Top Box at any time from April 30, 2004 to March 9, 2016.

The Settlement offers credits for services (ranging between \$50-\$140 in value) or a one-time bill credit (ranging between \$20-\$40) to Cablevision's Current Subscribers. Former Subscribers can get a one-time cash payment (ranging between \$20-\$40) and other benefits.

The deadline for subscribers to submit a claim form is 9/23/2016 and can be done online at <https://cableboxsettlement.com/Home/Filing>. The link has been posted on the A9CC web site. Dave Dever said that in contacting subscribers in Darien, very few said they were aware of this issue. Jennifer stated that all Cablevision subscribers were notified.

6. To review **Altice service call fee hikes**

Altice has filed with PURA service rate hikes planned for 9/27/2016. The affect (1) Installation Rates, (2) Service Call and Additional Outlet Rates, (3) Restore Service Fees and a new (4) optional Service Project Plan Fee.

7. **Other Matters**

Don Saltzman inquires about doing Public Service Announcements. Jennifer responded that unlike in the past where CV would do community reach out for PSA's, they will now be handled on a "one-up" basis.

Meeting adjourned at 7:40

Future meetings: 10/26/2016 at Redding Town Hall; 12/14/2016 in Greenwich; 2/15/2017 at Darien Library; 4/5/2017 in New Canaan; 5/31/2017 TBD

A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS **October 27, 2016**
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF OCTOBER 26, 2016 MEETING IN REDDING

ATTENDANCE:

Darien: Dave Dever, Jim Cameron
Easton: Andy Anderson, Doug Dempsey
Greenwich: Chris von Keyserling
New Canaan: Roman Cebulski
Norwalk:
Redding: Robert Moran
Stamford:
Weston:
Westport: Hal Levy, Judith Freedman, Stan Witkow, Jennifer Cirino
Wilton: Phil Sharlach
Altice:
Ed Committee: Dave Pisani
Guests:

Excused: Jennifer Young (Altice); Susan Morris, Paul Curtis, Stu Reider (Greenwich); Paul Sedlak (New Canaan); Don Saltzman, Harvey Bellin (Weston)

Chairman Hal Levy called the meeting to order at 6:00pm with seven towns represented.

1. **Minutes** of September 14, 2016 meeting were approved as written with 2 abstentions.
2. **Financial Report** from the Treasurer was distributed, discussed and approved.
3. **Updates on old business:**
 - 2015 I-Net reports not received from the following: E: Easton, Norwalk, Redding, Stamford, Weston; G: Stamford
 - Member appointments: No appointments made for E-> Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford, Norwalk.
 - The Council voted to reaffirm an adaptation of State regulations that if a Council member misses 3 consecutive meetings, he or she is deemed to have resigned. However, allowing special consideration to members who notify the chairman ahead of time that he or she is unable to attend a meeting. We will attempt to contact the chronic absent members before removing them from the A9CC membership roles.
 - Greenwich G and Greenwich E have not fulfilled past due grant reports.
4. **2016 Round 2 Access Grant applications:**

Town	Equip	Ops	Total	Status
NCC E	\$816.24	0	\$816.24	Approved
CSH E	\$11,431.28	0	\$11,431.28	Approved 7-3
Westport E	\$2,400.00	0	\$2,400.00	Approved
New Canaan E	0	\$800	\$800.00	Approved
Wilton E	800.00	0	\$800.00	Approved

Hal will follow up with Jennifer Young regarding 2017 funding.

5. To review service changes since sale of Cablevision to Altice

The Stratford Customer Center and Shelton Call Center have been closed as previously announced. News 12 is moving its production facilities to NJ but will continue to deliver local content to Connecticut subscribers. The News Director Tom Appleby will be retiring.

6. Other Matters

Jennifer Cirino offered Westport E's video boards and switchers it is replacing to other access studios. Darien G may be interested and Dave Dever will speak with Jennifer.

Meeting adjourned at 7:10

Future meetings: 12/14/2016 in Greenwich Town Hall; 2/15/2017 at Darien Library; 4/5/2017 in New Canaan; 5/31/2017 TBD

A.9.C.C.

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880

www.a9cc.org

TO: A9CC MEMBERS **December 15, 2016**
FROM: Hal Levy for Judith Freedman, Secretary
RE: MINUTES OF DECEMBER 14, 2016 MEETING IN GREENWICH

ATTENDANCE:

Darien:

Easton: Andy Anderson, Doug Dempsey

Greenwich: Chris von Keyserling, Stu Reider, Paul Curtis, Susan Morris

New Canaan:

Norwalk:

Redding: Robert Moran

Stamford:

Weston: Don Saltzman

Westport: Hal Levy

Wilton: Phil Sharlach

Altice: Jennifer Young

Ed Committee:

Guests:

Excused: Dave Dever, Jim Cameron (Darien); Paul Sedlak (New Canaan); Jennifer Cirino, Stan Witkow, Judi Freedman (Westport); Gary Battaglia (Wilton); Harvey Bellin (Weston)

Chairman Hal Levy called the meeting to order at 6:03pm with six towns represented.

1. **Minutes** of October 26, 2016 meeting were approved as amended.
2. **Financial Report** from the Treasurer was distributed, discussed and approved. There were 2 outstanding approved grant obligations for which payment vouchers were not submitted by the deadline. 1 for Greenwich G (this grant is being withdrawn by Greenwich) and 1 for Wilton E. One last reminder will be given to Wilton before the grant is voided.
3. **Updates on old business:**
 - 2015 I-Net reports not received from the following: Educ: Easton, Norwalk, Redding, Stamford, and Weston. Gov: Stamford. Access channel operators are reminded to submit their 2016 I-Net reports to Altice by the end of January.
 - Member appointments: No appointments made for E-> Easton/Redding, New Canaan, Norwalk, Stamford; G-> Stamford, Norwalk.
 - There was further discussion on removing inactive members from the council roles.
4. **Update on future access funding:** Hal & Don met with Jennifer on 11/18 to discuss the access funding budget. Altice will submit a plan to remedy a 2-year shortfall of \$110K in access funding to PURA. There are currently 3 options being considered. (1) Distribute the funds to the Council for E&G grants. (2) Spend the funds on an upgrade of the Public Access Studio in Norwalk. (3) Petition PURA to reduce the \$5.82 support cost per subscriber because fewer P.A. producers are using the studio and produce their videos at home. There was discussion on these options with suggestions for option 2, such as using PEG funds to create the ability for producers to electronically distribute videos to the headend instead of hand carrying tapes. It was suggested that option 3 would be difficult to accomplish. The Council will send Altice an invoice for \$100K in January for 2017 E&G funding.

5. **Review rate hikes announced by Altice:** In October Altice retired grandfathered TV packages and directed customers to new packages at a savings or increase between \$2.05 & \$5 per month. In December Altice is hiking the monthly rate for its Optimum "basic tier" residential television package to \$17.95 a month in lower Fairfield County, An increase of \$2.39 or 15%. Set-top boxes increase from current \$8.65 monthly charge to \$10 with the remote control. Also Customers with Optimum Value or a higher video tier will see a \$2.98 increase in the Sports & Broadcast TV fee, which will be split into a \$3.99 fee for "Broadcast TV" (also applicable to Optimum Economy customers) and a \$4.97 fee for "Sports TV." These fees are levied by Altice to offset increasing carriage charges by the broadcast networks for their entertainment and sports content. These costs, which used to be funded entirely by the advertisers have partially shifted to Cable subscribers in the form of carriage fees over the past several years.

6. **AMC Network carriage dispute with Altice:** AMC's current deal with Cablevision expires on Dec. 31. AMC ownership was retained by the Dolan family. Jennifer stated that they were confident that an agreement will be reached by the end of the month as the two sides are very close.

7. **Other Matters**

Before our next meeting 2/15/17, we will be submitting A9CC's 2016 Annual report to PURA. Jennifer confirmed that a detailed access funding report to Cablevision is not required as the cash flow for access funding is included in the Annual Report.

Don brought up the current promotion of Optimum's DVR Plus service. He was told that there is an offer for free service for a year after which there would be a permanent charge of \$16.95 per month. Subscribers must swap any of their Scientific Atlantic STB's for Samsung Boxes in order to receive Multi-Room DVR Plus service.

There was more discussion on abandoning or exchanging access equipment which a town or school no longer needs. There is a downloadable form at <http://a9cc.org/forms.htm> which should be submitted whenever access equipment is disposed of. Paul Curtis will take on the task of creating an equipment exchange on the A9CC web site.

Meeting adjourned at 7:14

Future meetings: 2/15/2017 at Darien Library; 4/5/2017 in New Canaan; 5/31/2017 TBD

Area 9 Cable Council

Educational Access Minutes



A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: February 1, 2016
From: Jennifer Cirino, Acting Secretary
Re: Minutes of Meeting (February 1, 2016)

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	TBD
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani
NCC:	Stoney Duren
New Canaan:	Roman Cebulski*
Weston:	Kosta Myzithras*
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer*
Cablevision:	Jennifer Young*

Roman called the A9CC Ed Access Meeting to order at 1:45pm. 6 towns were represented (6 districts).

Minutes from 12/7/15 approved (with corrections to headings). Motion by Jennifer Cirino to approve the minutes; Mathew seconded. Approved.

1. Old Business

- a. Cablevision report - Jennifer Young
 - i. Cablevision building access
 1. If need to enter the building for meetings and no security guard is present, call x5614 to reach Jennifer Young
 - ii. Head End Upgrades
 1. Completed towns are Darien and Greenwich
 2. Pending now with Easton and Redding
 - a. Trying to complete both Government and Education at the same time
 3. Wilton will be next; Westport after that
 4. All schools will be done before the end of the school year
 - iii. Cablevision being bought by another company - not sure what will occur with the Public Access grant money
 1. Can we explore the option for upgrading the return lines to fiber?
Looking to at least be able to broadcast in widescreen format

- b. iNet & Grant Reports
 - i. Reminder to submit your iNet reports; need to email them to Jennifer Young and cc Hal on the email
 - 1. iNet is a log of everything that was aired on Ch 78 during the past calendar year (for 2015)
 - ii. Grant Reports - if you request money and have received it, you need to complete a Grant Report and submit with specific equipment itemized that was purchased / or other expenditures; remit with invoices
 - 1. Need to account for operations budget with Payroll records or W9s
 - 2. Next grant cycle will most likely begin in April 2016
 - 3. Question about whether or not you can apply for the next grant round if you haven't submitted all of the invoices for the operations budget?
 - iii. Question about iNet locations and the process of switching between the different locations in the school system; currently you have to fax in a request to switch it;
 - 1. One option (used in Wilton) could use DEVOS to take the feed from ARCUS (Discover Video service) and connect it to the iNET and sent it out that way
- c. Membership
 - i. Main goal: to generate content for Channel 78
 - 1. Members update:
 - a. Thanks Marc from Darien for joining us and coming to the council;
 - b. Kosta will be continuing on as the Weston representative
 - c. Kyle Seaburg will hopefully be joining us from Norwalk
 - d. Stoney is still on sabbatical;
 - 2. Goal is to get content on the channel; within each district, think about the best way to get content up on the channel
 - a. if you have a film or TV teacher, studio advisor, etc., reach out to them and see what they are doing to help get content to broadcast
 - ii. Attendance
 - 1. By-laws state that there is a certain attendance requirement to be considered for grants;
 - a. Need to have people here throughout the entire year (not just for grant requests);
 - b. Discussion about the by-laws requirement;
 - 2. Discussion about virtual meetings; and/or hybrid meetings (maybe some people physically at the meeting, and others join in virtually);
 - a. Cannot be virtual to request and/or approve grant requests

2. 2016 ANCC Access Awards

- a. Overview
 - i. Info about the contest is available on the EdAccess website:
<http://edaccess.a9cc.org/>
 - ii. The contest is a great way to generate content for Ch 78 from schools at all levels (elementary, middle, and high school)
 - iii. Our Ed Access committee judges the videos as a group
- b. Changes
 - i. Some of the recommendations from last year:
 1. Make the form easier to complete; work on it at the next meeting
 2. Changes to credits - discussion about not counting credits towards the time requirements
 3. Link to resources on Copyright requirements from the form; need to create a Google Doc with guidelines for the copyright
 4. Streamline the submission of entries - rather than use DEVOS to upload the files, could have them uploaded to Google Drive (a folder in each district's GAFE domain) and then shared with the generic A9CC Ed Access gmail address
 5. Possibly explore different trophy vendor
- c. Timeline
 - i. Deadline for entries is May 8th
 - ii. Compilation meeting is May 9th
 - iii. Voting day is May 17th - Wilton has offered to host
 - iv. Flyer will announce the due date - Roman will complete the flyer A.S.A.P.

3. 2016 Grant Update

- a. Look for the new round of grants in April; see Cablevision report under Old Business above

4. Show & Tell

- a. Roman brought his Panasonic AC8PG camcorder; full HD; costs around \$1,100.
 - i. Durable, but light; they make it for a shoulder cam, but it's fairly light.
 - ii. Using these for all shoots, such as sports and graduation.
 - iii. Has an LCD screen and an adjustable viewfinder.
 - iv. Comes with a shotgun mic; does not have an XLR plug,
 - v. Battery in the back, and you can plug it in so that it charges it while it's off (no need to remove the battery to charge).
 - vi. Regular RCA outputs and Component outputs; also has HDMI outputs (just need to switch it in the menu); Also has two SD slots; Headphones.
 - vii. Can set it to manual mode (manual white balance, but also can have automatic focus).

5. Next Meeting

- a. March 7, 2016 at Westport (either Technology Center or Staples High)

Motion to adjourn by Mark; Susan seconded.
Meeting adjourned at 3:25 pm.

Respectfully submitted,
Jennifer Cirino
Acting Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: March 7, 2016
From: Jennifer Cirino, Acting Secretary
Re: Minutes of Meeting (March 7, 2016)

ATTENDANCE: (yellow highlight & asterisk*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani
NCC:	Stoney Duren
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras*
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer*
Cablevision:	Jennifer Young

Roman called the A9CC Ed Access Meeting to order at 1:43pm. 6 towns were represented (6 districts).

Minutes from 2/1/16 approved. Motion by Jennifer to approve the minutes; Susan seconded.

1. Old Business

- a. Government Meeting Info
 - i. Head End Units - for Education
 1. Wilton next; then New Canaan, then Westport;
 2. Weston has not been done yet;
 3. Roman will ask Jennifer for specific contact info:
 - a. Rich Trucsany (Cable contact for Head Ends)
 - i. Office: 203-750-5779
 - ii. Cell: 203-750-5696
 - ii. Cablevision acquisition is pending approval
 - iii. iNET Reports - Schools still missing 2015 (Calendar Year)
 1. Cannot apply for grants until those are submitted
 - iv. 2016 Grants are available
 1. \$180,000 for both Government and Education
 - a. Deadline of April 6th for Government side
 - b. Deadline of June 1st for Education

2. \$95,000 for our Educational grants
 - a. \$9,500 for the total grant
 - b. \$3,500 can be used for operations
 - c. Try to put in for grants by the April 6th meeting
3. Chris Hellend - sound guy from Darien was excellent (Mavco)

2. 2016 AAA Contest Info / Voting Day

- a. Contest Dates
 - i. Deadline for entries is May 8th
 1. Anything that is entered in the contest needs to be aired on Ch 78
 - ii. Compilation meeting is May 9th
 - iii. Voting day May 17th? or May 10th?
 1. Wilton has offered to host;
 2. Can we change that date to May 10th? Mat will check and get back to us
- b. Contest work
 - i. Revise the application Google Form for the awards
 - ii. revise the Procedures - Changes to the Credits (not counting towards time limits)
 - iii. Create a Google Doc with guidelines for Copyright
 - iv. Change grade eligibility for contest to K-12

3. Show & Tell

- a. Visited the Staples High School (Westport) TV Studio & Radio Station

4. Next Meeting

- a. April 4, 2016 at Cablevision in Norwalk.

Motion to adjourn by Marc; Kosta seconded.
Meeting adjourned at 3:45 pm.

Respectfully submitted,

Jennifer Cirino
Acting Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: May 9, 2016
From: Roman Cebulski, Acting Secretary
Re: Minutes of Meeting (May 9, 2016)

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani*
NCC:	Stoney Duren
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras*
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer*
Cablevision:	Jennifer Young

Jenn called the A9CC Ed Access Meeting to order at 2:10 pm. 6 towns were represented (7 districts).

Minutes from 3/7/16 approved (with one correction - change date of voting day to May 10th)
Motion by Susan M to approve the minutes; David seconded.

1. Old Business

- a. Head end unit updates
 - i. Completed: New Canaan, Wilton, Westport
 - ii. no difference in quality

2. Entry Compilation & Voting Day Info

- a. Compiling videos into one drive; and the NS on a flash drive
- b. Voting day at Wilton HS on May 10, 9am-3:30pm
 - i. 8am tour of studio and facilities

3. Grant Requests

- a. Wilton - already approved by Full Council
 - i. Studio cameras, etc - \$9,406.90 TOTAL (\$3,000 for tech. ops.)
 - ii. Motion by Jenn. Susan seconded. Approved.
- b. Westport
 - i. Outfit remaining schools with HD Studio setup - \$10,241.24

- ii. Motion by Mat. Marc seconded. Approved.
- c. Darien - Studios for elementary and middle schools - \$9,952.38
 - i. Motion by Susan. Roman seconded. Approved.
- d. Greenwich - Video Production in the new Performing Arts Center, Part 2 - \$14,858.00
 - i. The second phase of building a system that will increase video capture and production
 - ii. Motion by Mat. David seconded. Approved.
- e. Roman will ask Hal what happened to the remaining funds from last year

4. Show & Tell

- a. Drone update
 - i.
- b. HD Studio Setup - Jenn shared a sample HD studio setup that she purchased with the grant funds from last year and will finish purchasing with this year's funds
 - i. Blackmagic HD switcher and all accompanying equipment

5. Next Meeting

- a. June 6, 2016 at Cablevision in Norwalk.
 - i. Roman will check with Jennifer Young about meeting there.

Motion to adjourn by Mat; David seconded.
Meeting adjourned at 3:55 pm.

Respectfully submitted,

Roman Cebulski
Acting Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: June 6, 2016
From: Jennifer Cirino, Acting Secretary
Re: Minutes of Meeting (June 6, 2016)

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani
NCC:	Stoney Duren
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer
Cablevision:	Jennifer Young

Roman called the A9CC Ed Access Meeting to order at 2:03pm. 4 towns were represented (4 districts).

Minutes from 5/9/16 approved. Motion by Jenn to approve the minutes; Susan seconded.

1. Old Business

- a. Government Meeting was held on June 1st
 - i. Discussion about grant deadlines
 1. Expressed concern about the recent and sudden change of the grant deadlines and how it is not conducive to an educational environment
 2. Confused when "extra money" was mentioned at the June 1st meeting because in the past extra money has been given to the full council
 3. Understand the concern of a concern for a June 1st buyover of Cablevision by Altice, but money had already been allocated to the Ed Access committee
 - ii. Motion by Roman to recommend to the full council that those deadlines are not conducive to Education and we'd like to return to the previous policy of first round grants in September and second round in October. Seconded by Susan. Discussion ensued. All in favor. Approved.

iii. Roman will follow up with Hal

2. 2016 Spring Grants

- a. The first round of grant requests needs to be limited to the amount ceiling decided on by the Ed Access committee.
- b. Discussion about Darien educational grant situation.
 - i. Mentioned that it helps to keep the INET report updated each time something is added to Ch 78 content

3. 2016 AAA Contest Debrief

- a. Continue with the venue switching of each year. Excellent job by Matt for hosting this year.
- b. The videos this year was overall good quality - some categories better than others.
- c. The spreadsheet works well for judging together and ensuing discussion. Voting together is very effective.
- d. Need to give additional time between the due date and the judging; has to be at least a week between.
- e. Need someone else to burn a compilation DVD of winners.
- f. Work with Cablevision and other news outlets to get more professionals to help judge the News Shows.
- g. Purchase new hard drives for each Ed Access member each year.
- h. Copyright - create a copyright document for students and teachers to reference and mention the elements that are needed (titles, picture / video credit)
- i. Re-examine the rubrics to see if there's a better way to account for the points
- j. Ensure we have enough meetings prior to awards to address changes and needs; explore possible online meetings

4. 2016 Awards Distribution Info

- a. Handed out the certificates that were needed for attending members
- b. Trophies were requested by Roman a week ago; hopefully will be ready by mid-June

5. Ed Access Leadership Positions

- a. Need to find someone to fill in for the secretary position
- b. Also discussed having people stay in the position for two years
- c. Should have write-ups about what the positions entail and list current members on our website

6. Meetings Schedule

- a. Continue with meeting the first Monday of each month so that we meet before the Government meetings?
- b. Proposed meetings:
 - i. September 12th
 - ii. October 17th

- iii. December 5th
- iv. January 9th - online
- v. February 6th
- vi. March 6th
- vii. April 3rd
- viii. May 8th (compilation)
- ix. May 15-19th (one day for voting)
- x. June 5th

Roman to adjourn by Marc; Susan seconded.

Meeting adjourned at 3:36 pm.

Respectfully submitted,

Jennifer Cirino
Acting Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: September 12, 2016
From: Jennifer Cirino, Acting Secretary
Re: Minutes of Meeting (September 12, 2016)

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani*
NCC:	Stoney Duren*
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer/Ken Boehm*
Cablevision:	Jennifer Young

Roman called the A9CC Ed Access Meeting to order at 1:47pm. 6 towns were represented (7 districts).

Minutes from 6/6/16 approved. Motion by Ken to approve the minutes; Stoney seconded.

1. Old Business

- a. Government meeting - grant requests were expected to be in by the end of the school year; then the funds were returned to the overall pool. Then redistributed to government and education side in an even split.
 - i. This is not as conducive to the education side with the school calendar.
 - ii. Roman made a motion that the Education Council recommends that we return to the previous process where the first round went until October, giving adequate time for school systems to review and plan appropriately for the upcoming school year. Marc seconded. Unanimously approved.

2. 2016 Grants - Remaining Schools Grants

- a. NCC - Stoney - \$11,942.00 (for 13 cameras)
 - i. Needs additional cameras.
 1. Sony FDR-AX33 that are \$798 each. They have a manual button to select what you want to be manual; and a ring around the focus for white balance. Allows for more technical creativity.
 2. Motion by Susan. Roman seconded. Approved.

- b. New Canaan - Roman - \$11,786.00
 - i. Looking to upgrade their studio.
 - 1. Checked out Wilton's studio and conference room.
 - 2. New Canaan's cameras are very old (as well as the tripod);
 - ii. This is only part of the studio upgrade - includes:
 - 1. Blackmagic 1 M/E Production Studio 4K; the Studio Camera HD and capture device.
 - 2. David motion to approve. Jenn seconded. Approved.

3. 2016 Awards Trophy Distribution

- a. Roman has the trophies for everyone. Please pick them up in the back of his car after the meeting.

4. Ed Access Leadership Positions & Expectations

- a. Leadership positions:
 - i. Roman and Jenn will continue as co-chairs of the Ed Access committee.
 - ii. David has agreed to be the secretary for our Ed Access Committee.
- b. Expectations:
 - i. Thank you all for your continued attendance at meetings. It's really important to stay involved and attend these

5. New Business

- a. Stoney asked if he could broadcast his content on unused channels, such as Stamford and Redding.
 - i. Roman will contact Hal regarding this.
- b. New initiatives / programs:
 - i. CSH has added another broadcasting class for freshmen and sophomores that added about 20 additional students (50 to 70). And the cameras from the last grant are already being used.
- c. Jenn mentioned that she still has the old studio equipment that anyone can take (switchers, monitors, audio boards, wires, etc.) and would work well for elementary and middle schools to setup a new studio.

6. 2016-2017 Meetings

- a. Next meeting: October 17, 2016 at Cablevision in Norwalk. (or various schools)
- b. Remaining meetings:
 - i. December 5th
 - ii. January 9th - online
 - iii. February 6th
 - iv. March 6th
 - v. April 3rd
 - vi. May 8th (compilation)
 - vii. May 15-19th (one day for voting)
 - viii. June 5th

Motion to adjourn by Marc; Stoney seconded.
Meeting adjourned at 2:57 pm.

Respectfully submitted,

Jennifer Cirino
Acting Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: October 17, 2016
From: David Pisani, Secretary
Re: Minutes of Meeting (October 17, 2016)

Attendance: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani*
NCC:	Stoney Duren*
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer/Ken Boehm*
Cablevision:	Jennifer Young

Roman called the A9CC Ed Access Meeting to order at 1:56pm. 6 towns were represented (7 districts).

Minutes from 9/12/16 approved. Motion by David Pisani to approve the minutes; Jennifer Cirino seconded.

1. Old Business

- a. Roman discussed the need for INET reports to be submitted and for Grant Reports to be filed in order to request new grant requests
 - i. Using Grant Money for Technical Operations discussed
- b. Government Meeting recap: Norwalk Community College, New Canaan grants approved by the full council.
- c. At government meeting: held off on discussing grant schedule and the conflict with education's schedule - will present the recommendations at the 10/26/16 meeting in Redding, CT.

2. New Business

- a. The Altice office in Norwalk, CT will be moved to New Jersey.
 - i. We should begin considering an alternative location to meet : NCC, Westport, Wilton are potential new locations.
 - ii. It is possible grant funds may not be available in the same way in the future.

3. 2016 Grants - Final Round

- a. Convent of the Sacred Heart - David - \$11,431.28
 - i. Motion to approve by Jenn. Stoney seconded. Approved.
- b. Westport Public Schools - Jennifer - \$2,392.
 - i. Motion to approve Marc . Roman seconded.
- c. NCC - Stoney - \$816.24
 - i. Needs an additional camera and headphones and tripods.
 - ii. Motion to Approve David. Marc seconded.
- d. New Canaan - \$816.24
 - i. Operations grant.
 - ii. Motion to Approve Susan. Jennifer seconded.
- e. Wilton - Ken - \$816.24
 - i. Backup storage for Blackmagic switcher.
 - ii. Motion to Approve Roman. David seconded.

4. Show & Tell

- a. Jennifer - Discover Video "Mantis Encoder" : all in one unit that takes the place of needing both a computer and streaming device. For streaming broadcasts with DEVOS.
- b. Roman - cell phone stabilizer / mount.

5. Next Meeting

- a. December 5, 2016 at Altice in Norwalk.

Motion to adjourn by Roman; Jenn seconded.

Meeting adjourned at 2:56 pm.

Respectfully submitted,

David Pisani
Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** December 5, 2016
From: David Pisani, Acting Secretary
Re: Minutes of Meeting (December 5, 2016)

Attendance: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Marc Marin*
Easton/Redding:	Damien Russell
Greenwich:	Susan Morris*
Greenwich /Sacred Heart:	David Pisani*
NCC:	Stoney Duren
New Canaan:	Roman Cebulski
Norwalk:	Kyle Seaburg
Weston:	Kosta Myzithras
Westport:	Jennifer Cirino*
Wilton:	Mathew Hepfer/Ken Boehm/ Fran Kompar*
Cablevision:	Jennifer Young

Jenn Cirino called the A9CC Ed Access Meeting to order at 1:49pm. 4 towns were represented (5 districts).

Minutes from 10/17/16 approved. Motion by Susan to approve the minutes; Fran seconded.

1. Old Business

- a. Currently, grant funds are split 50-50 between education and government (prior split was 60-40). Presently, the overall council / government side wants the education side to file for grants in April and immediately file paperwork, and then submit 2nd round grants in June - this is very difficult timing for school systems. Roman will talk to Hal about getting this on the agenda for discussion at an upcoming Govt. meeting to see about moving the deadline back to how it was originally.
- b. INET Reports: due by end of January
- c. Grant Reports: due before a school can submit an additional grant.

New Business

Fran Kompar is welcomed back as a representative for Wilton (formerly represented Greenwich). Wilton superintendent needs to file a form to make Fran the official representative for Wilton and send to Judith Freeman, the A9CC overall Secretary.

2. 2017 Contest

- a. Video Contest: The deadline to submit is beginning of May: Need to Screen, vote, get trophies distributed.
- b. Sunday, May 7th is the deadline for video submissions.
- c. Monday, May 8th will be the video submission compilation meeting (possible screening of a portion of the videos if needed)
- d. Week of May 15th-19th - for Voting
 - i. Tuesday, May 16th as Voting Day
- e. Flyer - Roman will update the flyer
- f. Google Form - Registration
 - i. Update with the new dates
 - ii. Create a Doc with copyright guidelines and information (Susan and Fran will work on this)
- g. PR Team - headed up by Marc - getting the word out about the contest
- h. Discussed the purchasing of new hard drives for collection of videos for contest

3. Next Meeting

- a. Monday, January 9th meeting: will be held as a hybrid/virtual meeting at the Technology Center in Westport (if you would like to be in person come to the Technology Center, otherwise join in online).
- b. GoToMeeting link will be sent out ahead of time.

Motion to adjourn by Marc; Susan seconded.
Meeting adjourned at 2:31 pm.

Respectfully submitted,

David Pisani
Secretary

Area 9 Cable Council

By-Laws



By-Laws of The Area 9 Cable Council

ARTICLE 1: PURPOSE

The purpose and function of this organization shall be to represent the community's and cable¹ subscriber's interests with regard to cable service in the ten towns of Fairfield County designated as AREA 9. This includes dealings with the State of Connecticut Public Utilities Regulatory Authority (PURA) and the cable franchisee(s)²; reviewing the continuing expansion, installation, maintenance and operation of the cable system; acting as advisor to the ten towns, PURA and the franchisee(s) in matters concerning video services as authorized by the appropriate State Statutes.

1 "cable" pertains to video services that operate under a license issued by the State of Connecticut

2 "franchisee" is the designation given to a video services operator, which has entered into an advisory relationship with the Area 9 Cable Council per §16-331gg(a) of the CT General Statutes

ARTICLE 2: MEMBERSHIP

Section 1 - Appointment of Members

The Council shall consist of the representatives of the ten towns. These representatives shall be appointed under and according to the authorization of the PURA (Sec. 16-333-25)

Section 2 - Term, Reappointment, Vacancies

Each member of the council shall serve for a term of two years, commencing on July 1 of the year appointed. Appointments to the council shall be made by the appropriate appointing authority in each town upon timely notification by the Secretary of the Council that a term is expiring. Vacancies for an unexpired term shall be filled in the above manner and become effective at the next regular or special meeting of the Council.

Section 3 - Compensation

Members shall serve on the council without compensation as indicated by State law.

ARTICLE 3: OFFICERS OF THE COUNCIL

Section 1 - Election

The Officers of the Council shall be elected by a majority vote of the

members present at the Annual Meeting. The term of office shall be two years. It shall be the duty of a Nominating Committee, elected by the Membership present at the regularly scheduled meeting held immediately prior to the annual meeting, to present a proposed slate of officers of the Council at the Annual Meeting. The Secretary shall supply a list of eligible members to the committee. Nominations from the floor shall be allowed for this election. Vacancies shall be filled by a vote of the Council for the remainder of the unexpired term.

Section 2 - Chairman

The Chairman shall be responsible for representing the interests of the Council as a whole, scheduling and conducting meetings and appointing members of the Council to active committees.

Section 3 - Vice Chairman

The Vice Chairman shall be responsible for representing the Council, when appropriate, on the Board(s) of Directors of the franchisee(s). The Vice Chairman shall facilitate communication between the committees of the Council and the franchisee(s). The Vice Chairman shall be responsible for performing the duties of the Chairman when the Chairman is unavailable.

Section 4 - Secretary

The Secretary shall be responsible for maintaining a current list of the members of the Council, and for taking, keeping and distributing the minutes of each meeting.

Section 5 - Treasurer

The Treasurer shall be responsible for keeping an account of the cost of running the Council, both in cash expenditures and services rendered to the Council in kind. The Treasurer shall disburse payments as approved by the Council. The Treasurer shall, at the direction of the Chairman, draft an annual budget.

Section 6 - Assistant Secretary

The Assistant Secretary shall lend assistance to the Secretary and be responsible for performing the duties of the Secretary when the Secretary is unavailable.

Section 7 - Assistant Treasurer

The Assistant Treasurer shall lend assistance to the Treasurer and be responsible for performing the duties of the Treasurer when the Treasurer is unavailable.

ARTICLE 4: FINANCES

Section 1 - Financial Support

Financial support of the Council shall be governed by the provisions of applicable Connecticut General Statutes.

Section 2 – Bank Accounts

The Council shall retain any funds it holds in one or more bank accounts with one of these accounts to be for the purpose of financing the operations of the Council. The signatory for disbursement from these accounts shall be the Treasurer and the Chairman shall be designated as an alternate signatory.

Section 3 – Operational Funding

The Treasurer or authorized alternate may summarily disburse funds for operating expenses of the Council that fall within the guidelines that have previously been approved by the Council or for valid Council operating expenses of up to \$100. For expenses that do not fall into this category, the Treasurer shall first contact the Chairman to get approval before making the disbursement or for such expenses of \$250 or more, the Chairman shall request approval of the Council.

ARTICLE 5: MEETINGS OF THE MEMBERSHIP

Section 1 - Regular Meetings

The Council shall meet no less than bi-monthly in accordance with §16-333-29 of the Regulations of Connecticut State Agencies.

Section 2 - Annual Meeting

The Annual Meeting of the Membership of the Council shall be held during the second calendar quarter of the year on a date to be determined by a vote of the Council.

Section 3 - Special Meetings

Special meetings of the Council may be called by the Chairman, any three of the members or by a vote of the Council at any meeting.

Section 4 - Notice of Meetings

Written notice stating the time, place and date of each meeting shall be delivered personally, by mail, fax or e-mail to each member not less than 5 days before the date of any such meeting by or at the direction of the Chairman, the Secretary or the persons calling the meeting. In the case of a Special Meeting, the purpose of the meeting must be stated in the notice.

Section 5 - Voting

In votes taken at duly noticed meetings, there shall be one vote for each member present. Each member authorized to vote shall make his or her presence known by signing in with the Secretary at the beginning of each meeting. Representation by at least one member from each of 5 member towns shall be necessary to constitute a quorum. A simple majority of members present is needed to pass any resolution or proposed action.

Section 6 – Keeping of Records

Agenda, attendance and Minutes are to be recorded at all meetings including committee meetings.

A written annual report prepared by the Council under the direction of the Chairman, consisting of but not limited to the PURA Advisory Council Annual Report form shall be distributed to the membership during the month of January. Upon acceptance by the Council, this report shall be submitted to the PURA and the Chief elected officials of each town.

ARTICLE 6: COMMITTEES

The membership shall be polled at the Annual Meeting and from time to time as appropriate, as to their interest to serve on a particular committee. The Chairman shall appoint interested members to various committees as appropriate or needed. Each committee shall elect its own chairman from the appointed members. The committee chairman may call upon volunteer consultants from outside the Council's membership to become ex-officio

members of the committee, particularly when their special expertise would be helpful. The active committees shall be determined by the current necessities of the Council and be activated by the Chairman or as a result of a vote of the Council. Committees shall be, but not limited to, Operations, Access, Community Relations, Government Relations, Programming, Library & Museum, Educational Access. The responsibilities of each committee shall be determined by the Chairman at the activation of the committee or as a result of a vote of the Council.

ARTICLE 7: AMENDMENTS TO BY-LAWS

These By-Laws may be amended by a two-thirds vote of the Members of the Council present and voting at a meeting, provided that at least thirty days written notice of said meeting, along with a copy of the proposed amendments, is given to all council members.

ARTICLE 8: OTHER

Section 1 – Access Grant Administration.

In the case where access funds for Educational and Government access may be transferred to the Council for distribution to the Towns and Schools, the following procedures will apply:

- a. Access funds will be kept in a separate bank account from the operational funds of the Council.
- b. Access funds distributed by the Council may only be used for Educational and Government access channels originating in Area 9.
- c. Access funds shall be distributed within one year from the date they are received by the Council.
- d. The division of funds between Educational and Government access use will be determined by vote of the Council after the receipt of the funds by the Council. The number and amounts of the grants from the pool of available Government access funds will be determined by vote of the Council and the number and amounts of the grants from the pool of available Educational access funds will be voted on by the Educational Access Committee.
- e. In order to be considered for receiving funding, grant applications must be submitted by the Towns and Schools which must adhere to the current *Government or Educational Access Grant Procedures* which

shall be made available by the Council to all qualifying Area 9 municipalities and school systems.

- f. All access funding grant applications will be acted on by a vote of the Council. The Council shall consider the recommendations of the Educational Access Committee for Educational Access grant applications, which shall be submitted by the duly authorized representative of said committee.
- g. An annual accounting of the prior year's grant program shall be submitted to the Community Access Provider(s) by January 15th each year and shall be included in the Council's Annual Report.

By-Laws Revisions

6-1-05

ARTICLE 3, Section 5 ANNUAL REPORT – changed distribution schedule of Annual Report from at the Annual Meeting to coincide with filing requirements of the DPUC

ARTICLE 4: OFFICERS OF THE COUNCIL

Section 3 -Vice Chairman – added: “responsible for performing the duties of the Chairman when the Chairman is unavailable”

Section 5 – Treasurer – added: “The Treasurer shall disburse payments as approved by the Council.”

Added **Section 6 - Assistant Secretary.**

Added **Section 7 - Assistant Treasurer.**

4-25-07

Added **By-Laws Revisions** record

ARTICLE 1: PURPOSE

Added “cable subscriber’s” in line 2.

Moved **ARTICLE 4: OFFICERS OF THE COUNCIL** to **ARTICLE 3**

Added **ARTICLE 4: FINANCES**

Section 1 - Financial Support. (Moved from ARTICLE 2 – Section 4)

Added **Section 2 – Bank Accounts.**

Added **Section 3 – Operational Funding.**

Moved **ARTICLE 3: MEETINGS OF THE MEMBERSHIP** to **ARTICLE 5**

Added **Section 1 – Regular Meetings**

Moved all subsequent sections down 1

Moved **ARTICLE 5: COMMITTEES** to **ARTICLE 6**

Added “ex-officio” in line 6

Moved **ARTICLE 6: AMENDMENTS TO BY-LAWS** to **ARTICLE 7**

Added **ARTICLE 8: OTHER**

Added **Section 1 – Access Grant Administration**

4-2-14

Changed all references to “Area Nine” to “Area 9”

Changed all references to “DPUC” to “PURA”

ARTICLE 1: PURPOSE

Defined PURA

Added foot note definitions for “cable” and “Franchisee”

ARTICLE 2, Section 3 – added “as indicated by State law”

ARTICLE 5, Section 2 – capitalized “Annual Meeting”

ARTICLE 5, Section 6 changed “Annual Report” to “Keeping of Records”

Added requirement for agenda, attendance and minutes for all meetings

ARTICLE 8: OTHER

Changed bullet list to lettered list

f. Changed procedure for approving Educational Access grants

g. Changed calendar reference of grant program and report deadline to the CAP