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**Area 9
Cable Council**

**Annual Report
to *PURA*
2020**

**Darien
Easton
Greenwich
New Canaan
Norwalk
Redding
Stamford
Weston
Westport
Wilton**

Docket Number: 20-01-09
The Public Utilities Regulatory Authority
2020 Annual Community Access Support Review
Order No. 2

ADVISORY COUNCIL ANNUAL REPORT
to the
Public Utilities Regulatory Agency
of the State of Connecticut
Ten Franklin Square
New Britain, CT 06051

Twelve-month period ending December 31, 2020

Name of Advisory Council	Area 9 Cable Council
Mailing Address	6 Lazy Brook Lane, Westport, CT 06880
Telephone	None
E-Mail Address	info@a9cc.org
Contact Person	Hal Levy, Chairman
Towns Served	Darien, Easton, Greenwich, New Canaan, Norwalk, Redding, Stamford, Weston, Westport, Wilton
Cable Franchise Holder	Cablevision of Connecticut d/b/a Altice USA

Names of Council Members	Titles
Hal Levy	Chairperson
Jim Cameron	Vice Chairperson
* <i>Vacant</i>	Treasurer
* <i>Vacant</i>	Secretary
* <i>Vacant</i>	Assistant Secretary
*The Treasurer & Secretarial duties were fulfilled by the Chairperson	
See attachment #2 for list of all members	See attachment #3 for member attendance at Council meetings

This report is mandatory per § 16-331c of the General Statutes of Connecticut and § 16-333-30 of the Regulations of Connecticut State Agencies

Area 9 Cable Council Meetings

Meeting Dates*	Location
APR 1, 2020	Via Zoom
APR 14, 2020	Via Zoom (Special Meeting)
MAY 27, 2020	Via Zoom
SEP 16, 2020	Via Zoom
OCT 28, 2020	Via Zoom
DEC 16, 2020	Via Zoom

Educational Access Committee Meetings of Area 9 Cable Council

Meeting Dates*	Location
FEB 3, 2020	New Canaan
MAR 2, 2020	Norwalk
SEP 15, 2020	Virtual
OCT 23, 2020	Virtual
DEC 7, 2020	Virtual

*Attach minutes of meetings – See Attachment #4

Summary of Council Activities:

Include any comments or concerns not reflected in meeting minutes, including identification of member vacancies (attach sheets if needed)

- See Attachment #1 for Area 9 Cable Council 2020 Summary
- Attachment #4 meeting minutes reflect all activities of Council
- Attachment #2 member roster identifies member vacancies

Accounting of Financial Activities
Twelve-month period ending December 31, 2020

Beginning Cash Balance Jan. 1, 2020	\$ 17,418.26
Total Cash received in calendar year	\$ 2,000.00
Total Cash disbursed in calendar year	\$ 276.91
Ending Cash Balance Dec. 31, 2020	\$ 19,141.35

REVENUE/INCOME	Budgeted	Actual
Cable Company Cash Contribution	\$2,000	\$2,000.00
Other Contributions		
Grants (Altice for Access Awards)	\$0.00	\$0.00
Dues		
Fundraising		
Interest Income		
Other		
Other		
Total Revenue/Income	\$2,000	\$2,000.00
EXPENSES		
Office Supplies	\$250	\$0.00
Postage		Included in Office Supplies
Printing/Advertising		Included in Office Supplies
Accounting Fees		
Web Site	\$150	\$149.31
Legal Fees		
Meetings Expense	\$500	\$127.60
Other – Hearings & Travel	\$250	\$0.00
Other - Dues	\$0	\$0.00
Other – Ed Access Awards	\$0	\$0.00
Total Expenses	\$1,150	\$276.91

FINANCIAL NOTES:

Include any Cable Franchise Holder In-Kind Services (attach sheets if needed)

On January 14, 2020 Altice placed \$100,000 of its community access support funds into an escrow account maintained by the Council, representing the cash contribution of PEG funding from Altice subscribers for the support of town-specific E&G channels. On February 19, 2020 an additional \$25,000 of access support funding from Altice was deposited. On April 24, 2020, \$17,160.59 representing 2/3 (E&G) of approximately a year of accrued PEG funding from Frontier U-verse customers that was transferred to Altice, (the Community Access Provider in Area 9) was deposited. This totals \$142,160.59 in grant funding for the year. The access escrow account was further increased by the rebate of \$6,200.00 by Stamford Government of unused funds from a prior year's grant. The Council distributed the Altice subscriber funds on Altice's behalf to towns and schools to be used solely in support of the E&G access channels. In 2020, the Council approved a total of \$147,744.60 in cash grants of which 143,723.72 was distributed in 2020. The remaining \$10,545.85 funds in the escrow account have been rolled over for 2021 grants. A detailed cash basis accounting of the program appears on the next page.

E&G Grant Program - Last year

1/1/2020 through 12/31/2020

1/11/2021

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Date	Description	Memo	Category	Amount
1/14/2020	Altice	2020 Altice funding	E&G Access funding	100,000.00
2/19/2020	Altice	Supplemental	E&G Access funding	25,000.00
4/3/2020	Town Of Easton	Round 1	Access Grants:Government:2020:Oper...	-2,500.00
4/3/2020	Town Of Darien	Round 1	Access Grants:Government:2020:Oper...	-2,500.00
4/6/2020	Town Of Redding	Round 1	Access Grants:Government:2020:Oper...	-2,500.00
4/15/2020	Town Of New Canaan	Round 1	Access Grants:Government:2020:Oper...	-2,500.00
4/16/2020	Town Of Weston	Round 1	Access Grants:Government:2020:Equi...	-6,250.00
4/16/2020	Town Of Redding	Round 1	Access Grants:Government:2020:Equi...	-3,750.00
4/20/2020	Town Of Easton	Round 1	Access Grants:Government:2020:Equi...	-3,728.00
4/24/2020	Altice	U-Verse passthrough	E&G Access funding:U-verse	17,160.59
9/9/2020	Town Of Wilton	Round 1	Access Grants:Government:2020:Oper...	-2,500.00
9/21/2020	Town Of New Canaan	Round 1	Access Grants:Government:2020:Equi...	-3,521.39
9/21/2020	Town Of Westport	Round 1	Access Grants:Government:2020:Equi...	-3,689.15
		Round 1	Access Grants:Government:2020:Oper...	-2,500.00
9/21/2020	Town Of Darien	Round 1	Access Grants:Government:2020:Equi...	-3,750.00
10/21/2020	City Of Stamford	Return of unused 2...	Access Grants:Government:2018:Equi...	6,200.00
10/30/2020	Westport Public Schools	Round 1	Access Grants:Education:2020:Equipm...	-8,928.00
11/2/2020	Wilton Public Schools	Round 1	Access Grants:Education:2020:Equipm...	-6,400.00
		Round 1	Access Grants:Education:2020:Operati...	-2,500.00
11/2/2020	Region 9	Round 1	Access Grants:Education:2020:Equipm...	-8,928.57
11/5/2020	New Canaan Public Scho...	Round 1	Access Grants:Education:2020:Equipm...	-8,928.25
11/6/2020	Darien Public Schools	Round 1	Access Grants:Education:2020:Equipm...	-8,896.31
11/23/2020	Convent Of Sacred Heart	Round 1	Access Grants:Education:2020:Equipm...	-8,927.71
12/9/2020	Town Of Darien	Round 2	Access Grants:Government:2020:Oper...	-1,500.00
12/21/2020	Town Of Easton	Round 2	Access Grants:Government:2020:Oper...	-1,500.00
12/21/2020	Town Of Redding	Round 2	Access Grants:Government:2020:Equi...	-3,700.00
12/21/2020	Town Of Easton	Round 2	Access Grants:Education:2020:Equipm...	-2,500.00
12/21/2020	Region 9	Round 2	Access Grants:Education:2020:Equipm...	-4,000.00
12/21/2020	Town Of Weston	Round 2	Access Grants:Government:2020:Equi...	-4,000.00
12/21/2020	Town Of Darien	Round 2	Access Grants:Government:2020:Equi...	-2,376.67
12/21/2020	Darien Public Schools	Round 1	Access Grants:Education:2020:Equipm...	-3,836.20
12/21/2020	Westport Public Schools	Round 2	Access Grants:Education:2020:Equipm...	-3,980.00
12/21/2020	New Canaan TV79	Round 2	Access Grants:Government:2020:Equi...	-2,437.15
		Round 2	Access Grants:Government:2020:Oper...	-1,500.00
12/22/2020	Wilton Public Schools	Round 2	Access Grants:Education:2020:Equipm...	-2,696.32
		Round 2	Access Grants:Education:2020:Operati...	-1,500.00
12/23/2020	Town Of Darien	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
12/23/2020	Town Of New Canaan	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
12/23/2020	Town Of Westport	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
12/23/2020	Town Of Redding	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
12/29/2020	Town Of Weston	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
12/29/2020	Town Of Easton	Round 3	Access Grants:Government:2020:Oper...	-2,500.00
1/1/2020 - 12/31/2020				4,636.87

TOTAL INFLOWS **148,360.59**

TOTAL OUTFLOWS **-143,723.72**

NET TOTAL **4,636.87**

Area 9 Cable Council 2020 Summary

During the 2020 year, the Area 9 Cable Council continued to facilitate the implementation of town-specific Government and Educational Access channels through direct administration of operations funding and providing technical and procedural assistance.

Along with other activities, the Council:

- conducted council meetings virtually due to the pandemic
- welcomed new Government representative Bob Doran (New Canaan)
- bid farewell to members Judi Freedman and Sean Mayo
- discussed and implemented strategies for the role and operation of the Town Channels during the Covid-19 crisis
- worked with Altice on development of the 2020 Community Access budgets and negotiated and administered a new funding program for 2020 totaling \$125,000 in direct cash grants from Altice and \$17,160.59 from U-Verse PEG funds for the operation of town-specific Government and Educational access channels.
- worked with Altice to continue a program to partially fund labor costs for the operation of the Government and Educational access channels.
- reviewed February rate increases for Optimum Cable TV subscribers
- cancelled the annual Education Access Awareness Awards (EAAA) due to the coronavirus pandemic
- elected Hal Levy as A9CC Chairman and Jim Cameron as Vice Chairman through June 2022
- reviewed Optimum response to Tropical Storm Isaiah in August
- reviewed loss of TiVo functionality for some Optimum TV subscribers due to elimination of cablecard support
- created a committee to explore solutions and make recommendations to Altice for the implementation of Hi-Def PEG channels
- elected Natalie Carrigan as Secretary of the Education Committee
- continued advisement to Altice regarding cable customer service issues and policies
- facilitated the exchange and sharing of equipment among the E&G access channels
- shared programming of regional interest for viewing on town-specific government and educational access channels.
- continued operation of A9CC web site to www.a9cc.org, where the public can find Council meeting minutes, schedules of Council meetings, news related to Council activities, consumer information, downloadable forms and links to other pertinent sites.

A9CC MEMBERS

Town	Municipal Appointee	Municipal Appointee	Municipal Appointee	Municipal Appointee	BOE Appointee
Darien	David Dever	Jim Cameron (V. Chairman)	N/A	N/A	Joan McGettigan
Easton	Henry Anderson	Doug Dempsey	N/A	N/A	Mike D'Agostino
Greenwich	Barbara Heins	Horst Tebbe	Craig Jones	<i>vacancy</i>	Sean Mayo
New Canaan	Paul Sedlak	Robert Doran	N/A	N/A	Roman Cebulski
Norwalk	Irene Dixon	Mark Minnock	<i>vacancy</i>	<i>vacancy</i>	Kyle Seaburg
Redding	Robert Moran	<i>vacancy</i>	N/A	N/A	(see Easton)
Stamford	Bob Lion	<i>vacancy</i>	<i>vacancy</i>	<i>vacancy</i>	Paula Ward
Weston	Don Saltzman	Harvey Bellin	N/A	N/A	Gabe Tully
Westport	Hal Levy (Chairman)	Stan Witkow	<i>vacancy</i>	N/A	Natalie Carrignan
Wilton	Gary Battaglia	Jeffrey Boehme	N/A	N/A	Fran Kompar
Area 9 Libraries	<i>vacancy</i>	N/A	N/A	N/A	N/A

A9CC MEETING ATTENDANCE LOG 2020

Name	Town	Type	04/01/20	04/14/20	05/27/20	09/16/20	10/28/20	12/16/20	TOTAL	%
David Dever	Darien	Gov	1	1	1	1	1	1	6	100.0
Jim Cameron	Darien	Gov	1		1	1	1	1	5	100.0
*Joan McGettigan	Darien	Edu	1		1	1	1	1	5	100.0
Andy Anderson	Easton	Gov	1		1	1	1	1	5	100.0
Doug Dempsey	Easton	Gov	1	1	1	1	1	1	6	100.0
Craig Jones	Greenwich	Gov	1	1	1	1	0	1	5	83.3
Barbara Heins	Greenwich	Gov	1		1	E	E	1	3	60.0
Horst Tebbe	Greenwich	Gov	1	1	1	1	0	0	4	66.7
*Sean Mayo	Greenwich	Edu	0		0				0	0.0
Paul Sedlak	New Canaan	Gov	1		1	1	1	E	4	80.0
Bob Doran	New Canaan	Gov			E	1	1	1	3	75.0
*Roman Cebulski	New Canaan	Edu	1		0	1	1	1	4	80.0
Irene Dixon	Norwalk	Gov	1		0	1	1	0	3	60.0
Mark Minnock	Norwalk	Gov	1		1	1	1	1	5	100.0
*Kyle Seaburg	Norwalk	Edu	1		E	0	0	0	1	20.0
Robert Moran	Redding	Gov	1	1	1	1	1	E	5	83.3
Bob Lion	Stamford	Gov	1	1	1	E	1	1	5	83.3
*Paula Ward	Stamford	Edu	1	1	1	0	1	0	4	66.7
Don Saltzman	Weston	Gov	0		0	1	1	0	2	40.0
Harvey Bellin	Weston	Gov	1	1	1	1	1	E	5	83.3
*Gabe Tully	Weston	Edu	1		0	0	0	0	1	20.0
Hal Levy	Westport	Gov	1	1	1	1	1	1	6	100.0
Judith Freedman	Westport	Gov	1		0	0	0		1	25.0
Stan Witkow	Westport	Gov	1		1	1	0	E	3	60.0
*Natalie Carrigan	Westport	Edu	1	1	1	1	1	1	6	100.0
Gary Battaglia	Wilton	Gov	1		1	0	1	0	3	60.0
Jeffrey Boehme	Wilton	Gov	1	1	1	0	1	1	5	83.3
*Fran Kompar	Wilton	Edu	1		1	1	1	1	5	100.0
*Mike D'Agostino	Region 9	Edu	1	1	1	1	1	1	6	100.0
			26	12	21	20	21	16		

*Denotes members who are also on Educational Access Subcommittee

E-Denotes excused absences

blank Denotes meeting dates when individual was not a member of the Council or a special meeting

**A9CC EDUCATIONAL ACCESS COMMITTEE
MEETING ATTENDANCE LOG 2020**

Name	Town	2/3/2020	3/2/2020	9/15/2020	10/23/2020	12/7/2020	TOTAL	%
Joan McGettigan	Darien	1	0	1	1	1	4	80.0
Mike D'Agostino	Easton/Redding	1	1	1	1	1	5	100.0
Sean Mayo	Greenwich	1	1				2	100.0
Roman Cebulski	New Canaan	1	1	1	1	1	5	100.0
*Peter Gould	NCC	1	1				2	100.0
*Julie Casper Roth	NCC					1	1	100.0
Kyle Seaburg	Norwalk	0	0	0	0	0	0	0.0
*Trevor Kline	Norwalk					1	1	100.0
*David Pisani	Sacred Heart	1	1	1	1	1	5	100.0
Paula Ward	Stamford	1	1	0	1	1	4	80.0
Gabe Tully	Weston	1	1	0	1	1	4	80.0
Natalie Carrignan	Westport	0	1	1	1	1	4	80.0
Fran Kompar	Wilton	1	1	1	1	1	5	100.0
		9	9	6	8	10		

* Denotes committee member who is not an appointed educational A9CC member

blank Denotes meeting dates when individual was not a member of the Committee

Area 9 Cable Council

Minutes



TO: A9CC MEMBERS **April 2, 2020**
FROM: Hal Levy
RE: MINUTES OF APRIL 1, 2020 MEETING VIA EMAIL & ZOOM

ATTENDANCE:

Darien: *Jim Cameron, *Dave Dever, Joan McGettigan
Easton: *Doug Dempsey, *Andy Anderson
Greenwich: *Horst Tebbe, *Craig Jones, Barbara Heins
New Canaan: *Roman Cebulski, *Paul Sedlak
Norwalk: *Irene Dixon, *Mark Minnock, Kyle Seaburg
Redding: *Bob Moran
Stamford: *Bob Lion, *Paula Ward
Weston: *Harvey Bellin
Westport: *Hal Levy, *Judi Freedman, *Stan Witkow, Natalie Carrignan
Wilton: *Jeffrey Boehme, *Fran Kompar, Gary Battaglia
Region 9: *Mike D'Agostino
Altice: *Esme Lombard
Ed Committee:
Guests:

**Participated in Zoom meeting on April 1*

On March 18, 2020, by email vote the Council members approved to meet virtually. As a result, agenda items 1, 2 & 4 were addressed by email and the remaining items were addressed via a Zoom teleconferencing meeting, which was recorded.

Chairman Hal Levy called the Zoom meeting to order at 4:07pm with ten towns represented.

1. **Minutes** of the December 11 meeting was approved as written by email vote on 3/24/20. (The scheduled January 29 meeting was cancelled).
2. **Financial Report** was approved by email vote on 3/24/20.
3. **Old Business:**
 - All member appointments for current term have been made.
 - Annual Report to PURA was filed on 1/7 and copied to all A9CC members, Ed Committee, tech reps, Area 9 Mayors & 1st Selectmen & Schools Superintendents.
 - \$2K council operations & \$125K E&G access funding invoices were submitted to Esme and paid. Awaiting action on pass-along of U-Verse funding - typically >\$20K.
 - 2019 I-Net logs: All Government sites were submitted. Education sites not submitted by Greenwich, Norwalk, Weston and Wilton.
 - A9CC P.O. Box: Pending
4. **Create 2020 Round 1 grant program:** We have received a total of \$125,000 in 2020 grant funding to distribute to Area 9 towns & schools. The following was approved by email vote on 3/28/20:
 - \$62,500 each to E & G
 - 10 grants of \$6,250 on the Government side
 - Breakdown of the Educational portion to be determined by the Ed Committee
 - A maximum of \$2,500 for each grant could be allocated to operations
 - The deadline for submitting grants from the towns & schools is 2 weeks before the September meeting (TBD). However, grant applications may be voted on at any time prior, while the Council is operating under the "Virtual Meeting" model.

- Any funds not encumbered in Round 1 will be retained separately in E&G funds for Round 2 grants
- Eligibility requirements as outlined in the Grant Procedures <http://a9cc.org/GrantProcedures.pdf> shall apply to these grants

Applications for operations grants are preapproved if the applicant is eligible (See “owed tab” in <http://www.a9cc.org/Report Checklist.xls>). Submit grant application along with voucher for operations request.

As some equipment grant requests may be time critical, such as for remote control devices, it was affirmed to allow these applications to be acted on virtually by either email or Zoom meeting. Submit applications to Hal and he will pass them on to members for review and subsequent votes for approval.

- 5. Optimum February Rate Increases:** Altice filed new rates with PURA on 12/26/19 but A9CC was not copied as in the past. Esme said she would email members the filing after the meeting (which she did). We received subscriber complaints via email & letters including some from Area 2 subs (A9CC listed as advisory council in Area 2 bills), which were forwarded to Esme. She escalated these complaints. The February rate increase was substantial, but existing customers receive a “special credit” to cap their increase to \$14/mo. New customers do not benefit from this. Hal presented an analysis of his bill, which went up 4.82%. Members reported that Altice is actively doing retention deals for customers who telephone complaints to Customer Service.
- 6. Annual Meeting:** Tentatively scheduled for 5/27, we will defer decision on venue and guest speaker until procedures related to the current Covid-19 crisis becomes clearer. Roman reported that the Education Committee will be meeting virtually to determine the fate of this year’s EAAA awards, but his sense is that they will be cancelled. Judi Freedman and Bob Moran were voted to the nominating committee for the election of officers to be held at the Annual Meeting.
- 7. Other Matters**
 - Esme reported that Consistent with the *Keep America Connected* pledge, Altice has pledged not to terminate broadband and voice service to any residential or small business customers because of their inability to pay their bills due to the disruptions caused by the coronavirus pandemic. Once they learn that a customer is unable to pay their bill due to the Coronavirus, they cancel the disconnection. A customer can call 866-200-9522. Other steps include free internet service for 60 days for families with K-12 students and the opening of access to Optimum WiFi hot spots.
 - There was discussion on the role of the Town Channels during the Covid-19 crisis. Several members discussed how their towns were holding virtual town meetings via video conferencing, such as Zoom and simulcasting them on their access channels. Access channels have become an important vehicle for disseminating information related to the crisis. Remote control of the channels, such as through TeamViewer, is being pursued for safety & facility access reasons. There was a call for members to share ideas on how to achieve these objectives.

Future meetings: 5/27/2020 TBD

Meeting adjourned at 5:00 pm

A.9.C.C.

TO: A9CC MEMBERS **April 15, 2020**
FROM: Hal Levy
RE: MINUTES OF APRIL 14, 2020 SPECIAL MEETING VIA ZOOM

ATTENDANCE:

Darien: Dave Dever
Easton: Doug Dempsey
Greenwich: Horst Tebbe, Craig Jones
New Canaan:
Norwalk:
Redding: Bob Moran
Stamford: Bob Lion, Paula Ward
Weston: Harvey Bellin
Westport: Hal Levy, Natalie Carrignan
Wilton: Jeffrey Boehme,
Region 9: Mike D'Agostino

Chairman Hal Levy called the Zoom meeting to order at 4:09pm with eight towns represented. He explained that he called a special meeting pursuant to A9CC by-laws in order to act on 3 access grant applications from Easton, Redding & Weston, as two of the applicants had expressed an urgent need to acquire equipment enabling remote control of their Government channels during the Covid-19 lockdown.

- 2020 Round 1 grant applications:** Copies of grant requests were emailed to all members on 4/10. The following applications were considered:

Town/School	Amount	Ops	Notes/Status
Easton G	*\$3,728.00	0	Approved
Redding G	*\$3,750.00	0	Approved
Weston G	\$6,250.00	0	Approved

*Easton & Redding had previously received \$2,500 Operations grants for Round 1

Future meetings: 5/27/2020 TBD

Meeting adjourned at 4:24 pm

TO: A9CC MEMBERS
FROM: Hal Levy
RE: MINUTES OF MAY 27, 2020 MEETING VIA ZOOM

May 28, 2020

ATTENDANCE:

Darien: Jim Cameron, Dave Dever, Joan McGettigan
Easton: Doug Dempsey, Andy Anderson
Greenwich: Horst Tebbe, Craig Jones, Barbara Heins
New Canaan: Paul Sedlak
Norwalk: Mark Minnock
Redding: Bob Moran
Stamford: Bob Lion, Paula Ward
Weston: Harvey Bellin
Westport: Hal Levy, Stan Witkow, Natalie Carrigan
Wilton: Jeffrey Boehme, Fran Kompar, Gary Battaglia
Region 9: Mike D'Agostino
Altice: Esme Lombard
Ed Committee:
Guests:

Excused: Bob Doran (new member from New Canaan); Kyle Seaburg (Norwalk)

Chairman Hal Levy called the Zoom meeting to order at 5:02pm with ten towns represented.

1. **Minutes** of the April 1 meeting was approved as written. Minutes of the April 14 special meeting was approved as written.
2. **Financial Report** was approved as amended to show that duplicate grant paid to Easton G was in fact paid to Darien G.
3. **Old Business:**
 - U-Verse pass-thru funding for \$17,160.59 received on 4/24. Will be part of round 2 grants
 - 2019 I-Net logs: All Government sites were submitted. Education sites not submitted by Greenwich, Weston and Wilton.
4. **Election of Officers to two-year terms:** Bob Moran nominated Hal Levy as Chairman and Jim Cameron as Vice Chairman. The nominating committee could not find any members to agree to serve as Secretary and Treasurer. There were no further nominations from the floor and Hal and Jim were elected. Hal will continue to perform the duties of Secretary and Treasurer until those positions are filled.
5. **Review 2020 Round 1 grant program:** As formulated at the 4/1/2020 meeting, \$62,500 each to E&G; 10 grants of \$6,250 on the Government side; Breakdown of the Educational portion to be determined by the Ed Committee; A maximum of \$2,500 for each grant could be allocated to operations; The deadline for submitting grants from the towns & schools is 2 weeks before the September meeting (9/2/2020). However, grant applications may be voted on at any time prior by "Special Meeting", while the Council is operating under the "Virtual Meeting" model. So far \$23,728 in Government grants has been awarded, \$0 in Education grants.

As of today, the following grant reports for past grants are delinquent and must be submitted before those towns & schools can receive new grants:

Town/School	Amount	Date Paid	Date Due
Darien E	\$7,427.57	11/1/2019	12/31/2019
New Canaan E	\$7,500.38	11/4/2019	1/3/2020
New Canaan E	\$3,071.24	12/23/2019	2/21/2020
Region 9 E	\$7,493.64	11/1/2019	12/31/2019
Region 9 E	\$4,427.10	12/23/2019	2/21/2020
Westport E	\$6,250.00	10/17/2019	12/16/2019
CSH E	\$7,551.92	12/23/2019	2/21/2020
CSH E	\$1,500.00	11/15/2019	1/14/2020
New Canaan G	\$2,500.00	10/15/2019	4/12/2020
Stamford G	\$6,200.00	12/7/2018	2/7/2019
Westport G	\$5,300.00	12/23/2019	2/21/2020

6. **Tentative A9CC meeting schedule for 2020-21:** Hal proposed that the Council continues to meet virtually, even after the Governor's order for virtual meetings of Government bodies expires. Some of the reasons to do this are more flexibility on meeting schedules; alleviate the difficulties associated with travel and meeting venues; ability for members to participate when they are out of town; the experience of increased attendance when doing virtual meetings. In general, there is nothing the Council cannot accomplish in a virtual meeting that can be done in a physical one. Hal could find no references in State Statutes and Regulations prohibiting virtual meetings of Cable Advisory Councils. Jim suggested that we check with PURA. There was general agreement from the comments of the members to adopt this policy and it was affirmed by vote of the Council. Hal will draft an amendment to the By-Laws to address the policy.

The following dates were presented for future meetings: 9/16/20, 10/28/20, 12/16/20, 2/3/21, 3/24/21, 5/26/21. A 5:00pm start time was set, but this may be changed to a time that best suits the most members, once working schedules are known.

7. **Other Matters**

- Esme reported that she will send out updated information on Altice's commitment to the *Keep America Connected* pledge related to the pandemic.
- Jim and Andy reported positive experiences resolving issues with Esme's help.
- There have been new inquiries from subscribers and town channels regarding the inability to record access programs on the cloud DVR. This was previously brought up by the Council, and was told in October 2018 that the restriction was due to legal reasons. Esme will make an inquiry in regards to the issue.
- Jim reported that Darien G is replacing all its DVD equipment with Castus Video Scheduling Server. Darien will be making the retired equipment available to other access channels that can use it.

Future meetings: 9/16/20, 10/28/20, 12/16/20, 2/3/21, 3/24/21, 5/26/21. All 5:00pm via Zoom.

Meeting adjourned at 5:49 pm

A.9.C.C.

Area 9 Cable Council

www.a9cc.org

TO: A9CC MEMBERS
FROM: Hal Levy
RE: MINUTES OF SEPTEMBER 16, 2020 MEETING VIA ZOOM

September 17, 2020

ATTENDANCE:

Darien: Jim Cameron, Dave Dever, Joan McGettigan
Easton: Doug Dempsey, Andy Anderson
Greenwich: Horst Tebbe, Craig Jones
New Canaan: Paul Sedlak, Bob Doran, Roman Cebulski
Norwalk: Mark Minnock, Irene Dixon
Redding: Bob Moran
Stamford:
Weston: Harvey Bellin, Don Saltzman
Westport: Hal Levy, Stan Witkow, Natalie Carrignan
Wilton: Fran Kompar
Region 9: Mike D'Agostino
Altice: Esme Lombard
Ed Committee:
Guests: Roland Poirier (Weston), Eileen Zhang (Westport)

Excused: Barbara Heins (Greenwich); Bob Lion (Stamford)

Chairman Hal Levy called the Zoom meeting to order at 5:03pm with ten towns represented. Bob Doran, a new government member from New Canaan was welcomed to the Council.

1. **Minutes** of the May 27 meeting was approved as written.
2. **Financial Report** was approved.
3. **Old Business:**
 - 2019 I-Net logs: All Government sites were submitted. Education sites not submitted by Weston.
 - DVR PEG channels: Esme reported that this a programming issue due to the origination of programming on Town-Specific channels on cloud based DVR service and not a legal issue as previously explained. She will submit the findings in writing.
4. **2020 Round 1 grant applications:**

Town/School	Amount	Ops	Notes/Status
New Canaan G	\$3,521.39	0	Approved
Darien G	\$3,750.00	0	Approved
Westport G	\$6,189.15	\$2,500.00	Approved

Delinquent Grant Reports

Town/School	Amount	Date Paid	Date Due	Notes/Status
New Canaan E	\$7,500.38	11/4/2019	1/3/2020	Extended to next meeting
New Canaan E	\$3,071.24	12/23/2019	2/21/2020	Extended to next meeting
Westport E	\$6,250.00	10/17/2019	12/16/2019	Extended to next meeting
CSH E	\$7,551.92	12/23/2019	2/21/2020	Extended to next meeting
Greenwich G	\$2,000.00	12/31/2019	6/28/2020	Extended to next meeting
Norwalk G	\$1,795.53	12/23/2019	6/20/2020	Extended to next meeting
Norwalk G	\$2,000.00	12/23/2019	6/20/2020	Extended to next meeting
Stamford G	\$6,200.00	12/7/2018	2/7/2019	Will request refund
Weston G	\$6,250.00	4/16/2020	6/15/2020	Extended to next meeting

5. **Action on remaining 2020 access grant funding:** Due to COVID-19, Educational representatives were impeded in getting access to their facilities and asked for an extension of Round 1 grants. The Council extended the deadline for submitting Round 1 E & G grant requests to October 19, whereby those new applications will be acted on at the October 28 meeting. We will subsequently plan for Round 2 grants from the remaining funds.
6. **Review Optimum response to Tropical Storm Isaiah:** On August 5th Tropical Storm Isaiah took out power and cable service to a large portion of customers in Area 9. Service was not restored to many customers for many days and in some cases more than a week. There were many complaints about Optimum's response to the outages and particularly the inability to reach Customer Care (support). Esme responded that the storm also took out Altice's phone & data lines, thereby initially shutting down Customer Care during the event. Besides fallen trees taking out cables, much of the loss of cable service was attributed to loss of commercial power to the cable nodes and long delays in restoring the power exasperated restoration of Cable. Esme reported that pre-storm warning emails were sent to all customers and during the crisis, updates were emailed twice a day to town CEO's & EOC's, PURA and others. However, several A9CC members spoke of bad experiences with the company and felt that Altice was unprepared for the emergency. Optimum has been issuing automatic refunds to subscribers for service interruption, but some members have stated that those refunds insufficiently reflected the duration of their service outage. Also, it was reported that there were many instances of refunds not being issued at all and that subscribers need to call Optimum Customer Care to get them.

7. **Other Matters**

- Esme reported that the Keep American Connected pledge expired on June 30th but that Altice has been working with the State and Norwalk School District to provide free service to households in need.
- Jim reported that subscribers using TiVo boxes instead of Optimum set top boxes lost ability to receive Cable TV channels due to Optimum's unannounced change from Cable Cards to switched Video, which requires a tuning adaptor for TiVo boxes. Optimum does not have these in stock and are on back order. Updated status will be forthcoming.
- The issue of Hi-Def PEG channels was brought up by Bob Doran. Inquiries about this have been made by A9CC over the years. The technical constraint is that the I-Net, which delivers E&G programs to the headend is analog. Bob Moran suggested that there are solutions to this. The Council passed a resolution to study the issue and make a proposal to Altice for modifying the signal origination system with the objective of Hi-Def PEG channels. Hal will solicit members to serve on a committee to pursue this.
- Eileen Z inquired when fiber to the home for gigabit data will be rolled out locally. Esme will look into this and respond.
- Bob M, Bob D & Jim have been collaborating on sharing content of common interest for all the town-specific access channels. Bob will send everyone a link of such programming he has produced.
- Esme asked members to email her regarding any locations with diminished data throughput.
- Esme reported that detailed accounts of how subscriber complaints are now being provided to the Council on complaints we refer to her, that have been escalated.

Future meetings: 10/28/20, 12/16/20, 2/3/21, 3/24/21, 5/26/21. All 5:00pm via Zoom.

Meeting adjourned at 6:38 pm

A.9.C.C.

TO: A9CC MEMBERS **October 29, 2020**
FROM: Hal Levy
RE: MINUTES OF OCTOBER 28, 2020 MEETING VIA ZOOM

ATTENDANCE:

Darien: Jim Cameron, Dave Dever, Joan McGettigan
Easton: Doug Dempsey, Andy Anderson
Greenwich:
New Canaan: Paul Sedlak, Bob Doran, Roman Cebulski
Norwalk: Mark Minnock, Irene Dixon
Redding: Bob Moran
Stamford: Bob Lion, Paula Ward
Weston: Harvey Bellin, Don Saltzman
Westport: Hal Levy, Natalie Carrignan
Wilton: Gary Battaglia, Jeffrey Boehm, Fran Kompar
Region 9: Mike D'Agostino
Altice: Esme Lombard
Ed Committee: Dave Pisani (CSH)
Guests: Eileen Zhang (Westport)

Excused: Barbara Heins (Greenwich)

Chairman Hal Levy called the Zoom meeting to order at 5:03pm with nine towns represented.

1. **Minutes** of the September 16 meeting was approved as amended.
2. **Financial Report** was approved.
3. **Old Business:**
 - DVR PEG channels: Esme will send out an email to the Council members outlining the technical roadblocks as reported in the September 16 minutes.
 - Hi-Def PEG channels: Andy Anderson, Roman Cebulski, Bob Moran, Bob Doran and Doug Dempsey have agreed to serve on the Committee to investigate bringing Hi-Def solutions for PEG to Altice. The committee will begin collaboration and report back to A9CC.
 - TiVo vs Switched Video: Jim reported that Altice told him that tuning adapters for TiVo boxes are not yet available. Currently, the only solution for Optimum subscribers is to rent set top boxes from Optimum. The company position is that they do not need to support 3rd party converters such as TiVo.

4. **2020 Round 1 grant applications:**

Town/School	Amount	Ops	Notes/Status
Region 9 E	\$8,928.57	0	Approved
Wilton E	\$8,900.00	\$2,500.00	Approved
Westport E	\$8,928.00	0	Approved
New Canaan E	\$8,928.25	0	Approved
Darien E	\$8,896.31	0	Approved – will track programming on Ch78
CSH E	\$8,927.71	0	Approved – CSH will share programming

Delinquent Grant Reports

Town/School	Amount	Date Paid	Date Due	Notes/Status
Greenwich G	\$2,000.00	12/31/2019	6/28/2020	Will request refund
Norwalk G	\$1,795.53	12/23/2019	6/20/2020	Extended to next meeting
Norwalk G	\$2,000.00	12/23/2019	6/20/2020	Extended to next meeting

5. **2020 Round 2 access grant funding:** After processing the grant applications (item 4), there will be approximately \$65K in funds remaining in the access grants escrow account. Funding available for Round 2 E&G grant pools are as follows:

	Education	Government
Round 1 Allocation	\$62,500.00	\$62,500.00
Round 1 Granted	\$53,508.34	\$39,688.54
Funds returned	\$0.00	\$6,250.00
New Funds (U-Verse)	\$8,580.30	\$8,580.30
Available for Round 2	\$17,571.96	\$37,641.76
Normalized Available	\$20,000.00	\$40,000.00

The following was adopted: On the education side: A total of \$20,000 is available for Round 2 grants, with a hard application deadline of 12/8, whereby the Education Committee will determine how to allocate the funds. Educational grant applications may include up to \$1,500 in operations funding, (i.e. labor costs for operating cameras & editing equipment).

On the government side: Each eligible town may apply for up to \$4,000 with up to \$1,500 in operations funding, (i.e. labor costs for operating cameras & editing equipment), with a hard application deadline of 12/8. Any leftover funds for either pool, by the 12/16 meeting may be made available for round 3 pre-approved operations grants before the end of 2020 on a first come, first served basis.

<http://www.a9cc.org/Report Checklist.xls> to check eligibility

6. **Other Matters**

- Harvey reported that many of his Optimum TV channels have no signal and display an Err 21 message that there are problems with the service with the claim that they are working to restore it quickly. He made several calls to Customer Service with conflicting explanations and no resolution. Hal has the identical problem, which could not be resolved from the central office and a home service call was scheduled. It should be noted that the day after the meeting, Hal received a call from Optimum that the problem was due to “an outage in the area” and the issue has been fixed, (which it has). Harvey suggested that members do an outreach in their towns to see if other subscribers are experiencing this problem.

Future meetings: 12/16/20, 2/3/21, 3/24/21, 5/26/21. All 5:00pm via Zoom.

Meeting adjourned at 6:48 pm

TO: A9CC MEMBERS
FROM: Hal Levy
RE: MINUTES OF DECEMBER 16, 2020 MEETING VIA ZOOM

December 17, 2020

ATTENDANCE:

Darien: Jim Cameron, Dave Dever, Joan McGettigan
Easton: Doug Dempsey, Andy Anderson
Greenwich: Craig Jones, Barbara Heins
New Canaan: Bob Doran, Roman Cebulski
Norwalk: Mark Minnock
Redding:
Stamford: Bob Lion
Weston:
Westport: Hal Levy, Natalie Carrignan
Wilton: Jeffrey Boehm, Fran Kompar
Region 9: Mike D'Agostino
Altice:
Ed Committee: Julie Casper Roth (NCC)
Guests:

Excused: Stan Witkow (Westport); Paul Sedlak (New Canaan); Bob Moran (Redding); Harvey Bellin (Weston);

Chairman Hal Levy called the Zoom meeting to order at 5:03pm with eight towns represented. He announced that longtime A9CC government member from Westport, Judi Freedman has moved to Fairfield and resigned from A9CC. We thanked Judi for her many years on the Council and past service as its secretary.

1. **Minutes** of the October 28 meeting was approved.
2. **Financial Report** was approved.
3. **Old Business:**
 - A9CC website upgraded to unlimited plan from \$8/mo to \$9.90/mo. The new plan is far more robust than the previous plan. Unlimited storage provides an opportunity to store shared video content.
 - Hi-Def PEG channels: Nothing to report from the committee.
 - TiVo vs Switched Video: Cable cards are no longer supported on Optimum. Bob Lion was able to obtain 3 tuning adapters from Optimum to get his TiVo's to work. However, there does not appear to be a consistent message from Optimum Customer Service on the support of TiVo boxes as some subscribers are told that TiVo's are not supported and they need to rent Optimum set top boxes.
 - Err 21 problems for some subscribers on some Optimum TV channels appear to have been resolved.

4. 2020 Round 2 grant applications:

Town/School	Amount	Ops	Notes/Status
New Canaan G	\$3,937.15	\$1,500.00	Approved
Redding G	\$3,700.00	0	Approved
Darien G	\$2,376.67	0	Approved
Region 9 E	\$4,000.00	0	Approved
Darien E	\$3,836.20	0	Approved
Wilton E	\$4,196.32	\$1,500.00	Approved
New Canaan E	\$4,020.88	0	Approved
Weston G	\$4,000.00	0	Approved
Westport E	\$3,980.00	0	Approved
Easton G	\$2,500.00	0	Approved

Delinquent Grant Reports

Town/School	Amount	Date Paid	Date Due	Notes/Status
New Canaan E	\$2,000.00	11/4/2019	5/2/2020	Extended to next meeting

5. 2020 Round 3 access grant funding:

	Edu	Govt
Round 2 Allocation	\$20,000.00	\$40,000.00
Round 2 Granted	\$20,033.40	\$19,513.82
Funds returned	\$0.00	\$0.00
Available for Round 3	\$-33.40	\$20,486.18
Normalized Available	\$0	\$20,000.00

There is approximately a \$25.5K balance in the grants account after disbursement of the approved grants in item 4. Education has spent all its available grant funds. Government is \$20+K under. It was moved and approved that eight \$2.5K Government op grants be made available to eligible towns on a 1st come, 1st served basis. Applications along with vouchers must be submitted by 12/27.

<http://www.a9cc.org/Report Checklist.xls> to check eligibility

6. Other Matters

- 2020 I-net reports are due 2/1/21. Hal will send an email requesting submission of 2020 I-net reports to Altice and A9CC.
- The 2020 A9CC Annual Report will be filed with PURA by 1/31/21
- Invoices will be sent to Altice in early January for \$2,000 in council funding, \$100,000 in access funding, \$25,000 in supplemental access funding and 2/3 pass through of U-verse access funding.

Future meetings: 2/3/21, 3/24/21, 5/26/21. All 5:00pm via Zoom.

Meeting adjourned at 6:11 pm

Area 9 Cable Council

Educational Access Minutes



A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** February 3, 2020
From: Fran Kompar, Secretary
Re: Minutes of Meeting (Month Day, 20xx) **Location:** New Canaan

ATTENDANCE: (yellow highlight & asterisk*) = present

TOWN	Member(s)
Darien:	*Joan McGettigan
Easton/Redding:	*Mike D'Agostino
Greenwich:	*Sean Mayo
Greenwich /Sacred Heart:	*David Pisani
NCC:	*Peter Gould
New Canaan:	*Roman Cebulski
Norwalk:	Kyle Seaburg
Stamford:	*Paula Ward, *Bob Lion
Weston:	*Gabriel Tully
Westport:	Natalie Carrigan
Wilton:	*Fran Kompar
Altice:	Esme Lombard

Roman Cebulski, New Canaan, called the A9CC Ed Access Meeting to order at 1:30pm. 9 towns were represented (9 districts).

Minutes from Mike D'Agostino approved. Motion by Peter Gould to approve the minutes; Roman Cebulski seconded.

1. Old Business

- a. Introduction of new members of A9CC, about ½ of the members are first-year members.
- b. At the last full-council meeting, Joe Paczek, 203-509-4018 contact for Altice joseph.paczek@alticeusa.com - this is the contact that oversees the head end. All vouchers should have been in by the end of the year. Members should be sure that proper forms are being used. The Education Committee has spent all its grants. I-Net reports must all be submitted in order to qualify for grants. Discussion about how I-Net works.
- c. Roman will track down the I-Net list for everyone.

2. Grant Update

- a. Grant Update: David Pisani recapped grant list: question about attendance. Norwalk and Stamford have had three consecutive absences result in not being eligible for grant.
- b. Attendance Letter: Roman sent a letter to Superintendents regarding attendance and qualification for grant in January.
- c. The awards are discussed and presented in two rounds - typically one in the Spring

and one in the Fall. Grant discussion process also is helpful to membership in making decisions for what is needed for their own school district.

- d. Funding questions:
 - i. What are the A/V budgets, courses taught, how do we broadcast, live streaming

3. Educational Access Awards

- a. Access Awards designed to showcase student work on our town channels. The Educational Access Awards Council are the judges, scores and decide on award winners. We are seeing a lot of entries from the high school but we are seeing more from our elementary students.
- b. Roman reviewed the rules and guidelines for the 2019 Access Awareness Awards.
- c. Mike raised an objection to the John Repicky Award because not every district has the ability to produce the content - and the funds should not go to the district. The point was discussed.
- d. Two selections per category are allowed by grade level and per district.

4. Changes to Educational Access Awards Rules & Guidelines

- a. **Natalie submitted the following questions with decision points. The Committee discussed.**

Decision 1: To fix the typo on the rules, how long should an EXP, Experimental Film at the HS level be? **3 minutes or 4?**

Committee Decision: All videos should be 3 minutes

- Needed edit, highlighted in yellow

Decision 2: Get rid of the SNS category at the HS level. **Yes or No?**

Committee Decision: We are keeping the SNS category at the HS level and making some tweaks to the language.

Decision 3: Get rid of the SNS category at the EL level. **Yes or No?**

Committee Decision: Keep the SNS Category at EL level.

Decision 4: Add requirements to the credits? **Yes or No?**

Committee Decision: No - do not add requirements to the credits.

Decision 5: How many entries per district per category per level? **1 or 2?**

Committee Decision: 2 entries per category.

Decision 6: What should we do with a singleton entry to a category when the entry is very poor? Award an **honorable mention** or **1st place** or **nothing?**

Committee Decision: Keep as is.

Decisions 7-10+. Anything we talked about that the other members remember and I forgot and/or didn't find notes for.

Discussion: Price for awards is \$3,000 - \$1500 for trophies and \$1500 for Repicky Awards. We will raise with the Full Council that the Educational Committee not have these funds taken from the grant money. The precedent is that in the past the funds for awards. Mike will draft a letter to present at our next Full Council meeting.

Format for awards - the format has to be right so that we are able to facilitate the judging easily. H264 format is the best and preferable.

5. Finalize Dates for Educational Access Awards

- a. Roman will finalize the flyer and send it to all Committee members to distribute.
- b. May 6th are due from the schools, May 11th Educational Access Awards, May 20th in Wilton Connecticut is the Awards/Judging Day from 8 - 3:00 pm.

6. Next Meeting

- a. March 2, 2020, 1:30 pm

Roman demonstrated the Rode Podcaster Pro.

Motion to adjourn by Peter Gould; Fran Kompar seconded.

Meeting adjourned at 3:15 pm.

Respectfully submitted,

Fran Kompar
Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** March 2, 2020
From: Fran Kompar, Secretary
Re: Minutes of Meeting (March 2, 2020) **Location:** Norwalk Community College

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	
Easton/Redding:	Mike D'Agostino*
Greenwich:	Sean Mayo*
Greenwich /Sacred Heart:	David Pisan* ⁱ
NCC:	Peter Gould*
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Stamford:	Paula Ward*
Weston:	Gabe Tully*
Westport:	Natalie Carrignan*
Wilton:	Fran Kompar*
Altice:	Not Present

(Roman Cebulski) called the A9CC Ed Access Meeting to order at 2:05 pm. X towns were represented (8 districts).

Minutes from 02/03/2020 approved. Minutes from Mike D'Agostino approved. Motion by Peter Gould to approve the minutes; Roman Cebulski seconded. All in favor

1. Old Business

- a. Looked over Old Minutes to make sure items made sense
- b. Grant Update: Letter was sent to Weston, Stamford, and Norwalk
- c. Grant Report: Check-in: Sending a email back to Hal about eligibility: Roman went through each school and asked.
- d. INET Channels
- e. Area 9 Awards

2. Area 9 Access Awards

- a. **School News Story (SNS)**-Council is keeping that as a category in the awards with the following change: "traditional news story that involves current students in a school event, activity or issue (3 minutes or less).
- b. Compilation Meeting - Decisions about categories should be made at that time rather than on the Judging Day.
- c. Documentary (Doc) - a traditional documentary that focuses on a person, organization, or event; it is an in-depth, informational film that is timeless and includes A and B roll (4 minutes or less).

- d. Roman will create a poster based on the finalized Access Awards rules. Members are invited to use the poster and rules to communicate with their schools.
- e. Repicky Award & Funds for Trophies - Request that Altice provide the funds for these two items which total \$3,000 to cover the costs of the awards. Roman presented a letter to be sent to Altice regarding restoring the past practice of providing funds for the awards cost.

3. 2020 Grants

- a. Altice has sent a check for \$120,000 for the 2020 grant broken down by \$62,500 for Education and Government Committees. Funds for ten (10) districts would be about \$6,250 per district. Our grant would need to be finalized and sent to the full council prior to April 1 for their 4/1/2020 meeting.
- b. Grants will be presented at our 5/11 meeting to be presented at the Full Council for A9CC on 5/27/2020. Members will also be able to present a first round grant for 2020 in September.

4. A/V Comparative Analysis

- a. Roman will create a Google Doc with headings for # of courses, # of teachers, budget for video production to crowd-source.

5. Next Meeting

- a. May 11, 2020, Professional Learning Library, Wilton Public Schools

Motion to adjourn by Michael D'Agostino; Peter Gould seconded.

Meeting adjourned at 3:30 pm.

Respectfully submitted,

Fran Kompar
Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members Date: October 7, 2020
From: Fran Kompar, Secretary
Re: Minutes of Meeting (Tuesday, September 15, 2020) Location: Virtual

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	*Joan McGettigan
Easton/Redding:	*Mike D'Agostino
Greenwich:	<i>unfilled</i>
Greenwich /Sacred Heart:	*David Pisani
NCC:	<i>unfilled</i>
New Canaan:	*Roman Cebulski
Norwalk:	Kyle Seaburg
Stamford:	Paula Warde
Weston:	Gabe Tully
Westport:	*Natalie Carrignan
Wilton:	*Fran Kompar
Altice:	*Esme Lombard

Roman called the A9CC Ed Access Meeting to order at 4:15 pm. 6 towns were represented (6 districts).

1. Next Round Grants

- a. Discussion regarding districts that qualify under agreed attendance guidelines. David presented information on attendance. Stamford and Weston do not qualify. Additionally, Greenwich and Norwalk Community College do not have a representative at this time.
- b. I-Net and grant report status also reviewed by David.
- c. Based on the guidelines and discussion, seven (7) districts qualify for Round 1 grants in the amount of \$8,928.57 each. The districts include: Darien, Greenwich/Sacred Heart, New Canaan, Easton/Redding, Norwalk, Westport and Wilton.

2. Presentation of Round 1 Grant Proposals

- a. Mike presented a proposal for Easton/Redding Public Schools. The grant was approved for \$6,250 and after further discussion was amended, adjusted and approved for \$7445.
- b. Fran presented a grant proposal for Wilton Public Schools. The grant was approved for \$6500. Fran will be seeking a supplemental grant for an additional

\$2400 at the next A9CC Educational Committee meeting.

- c. Because of the chaotic start to the school year, Roman will ask the Full Council to extend Round 1 grants through October. After Oct. meeting, remaining funds will go back to Full Council for inclusion with Round 2 grants

3. Future Meetings

- a. Discussion about virtual meetings. A9CC Educational committee will meet virtually for the remainder of this school calendar year.
- b. Meeting dates for Educational Committee include:
 - October 13, 2020
 - November 30, 2020****Additional meeting dates will be set at the next meeting.
- c. Meeting dates for the A9CC Full Council are as follows:
 - September 16, 2020
 - October 28, 2020
 - December 16, 2020
 - February 3, 2021
 - March 24, 2021
 - May 26, 2021

4. Discussion on Technology in the Hybrid Environment

- a. All district representatives shared the camera, setups and other equipment being used to support the hybrid learning environment with synchronous teaching
- b. Roman showed how to use an iPod Touch during a Zoom meeting to simulate a 'roaming' camera for live classroom demos. Also showed [Joby Suction Mount](#)

5. Next Meeting

- a. October 13, 2020 (Via Zoom Link, Virtual)

Motion to adjourn by Mike; Joan seconded.

Meeting adjourned at 5:44 pm

Respectfully submitted,

Fran Kompar
Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** October 13, 2020
From: Natalie Carrignan, Secretary
Re: Minutes of Meeting for October 13, 2020 **Location:** Virtual

Attendance: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Joan McGettigan*
Easton/Redding:	Mike D'Agostino*
Greenwich:	<i>unfilled</i>
Greenwich /Sacred Heart:	David Pisani*
NCC:	<i>unfilled</i>
New Canaan:	Roman Cebulski*
Norwalk:	Kyle Seaburg
Stamford:	Paula Warde*
Weston:	Gabe Tully*
Westport:	Natalie Carrignan*
Wilton:	Fran Kompar*
Altice:	Esme Lombard

Roman called the A9CC Ed Access Meeting to order at 4:09 pm. 8 towns were represented (8 districts).

Minutes from 9/15/2020 approved. Motion by Mike to approve the minutes; Joan seconded.

- 1. Grant Upload** - Roman asked each district to upload their grant form into the Resources section in the A9CC Google Folder. Once in Resources go to Grants to Grants 2020 to your town. Upload any helpful additional documents.
 - a. Roman updated access rights for members
 - b. Will ask Hal if PDFs are now ok. If so, we will share the Grant folder with Hal
- 2. Grant Review** (David)
 - a. David needs to update attendance from last meeting
 - b. Fran and Mike were approved, they are both withdrawing and resubmitting
 - c. Mike made a motion to withdraw both, David seconded. All approved
- 3. Grant Proposals**- David could send them all at once if they are all uploaded. We are emailing word versions to Hal and cc'ing David and then David is sending PDF versions to Hal w signatures.

- a. **New Canaan-** Similar to what Wilton is doing. We are covering a lot more events to compensate for limited in-person attendance. Teamed up with Althetics to cover as many events as possible. HUDL camera is always a wide shot. We have been asked to cover as many games as possible. Three games this week alone. Kids have schedule and invoice slips. Have minimum one camera, producers, and announcers - all get paid. Trying to cut down our set up time. Do not have SDI cameras, all HDMI, converters can be finicky. Want to try SDI camera w rocker switch. Want to create more greenscreen segments. Put in some items Fran recommended for that. He also wants to have more creative shots in some other projects and so some replacement GoPro kits are in it. Monitor for reply system and extra Rode video mics. Mike made motion to approve. Fran seconded. All approved.
- b. **Westport-** The current tricastor died. They want to use their grant to pay a portion of a tricastor replacement. Westport is covering the full cost of the analog downgrade so the cafeteria (BOE mtg cameras) cameras still work. That will be a future grant request to upgrade. Mike approved. Joan seconded. All approved.
- c. **Wilton-** An amendment to what was presented last time. Our sports are being streamed. To provide for our kids to stream the kids found out they need a larger server. All of what is in the grant is for them to build out the new server. The \$6,400 is the old grant in the middle. Working on B&H prices from this morning has the additional equipment. The \$2,500 is for technical operations. It needs to be a line item. Fran has exact cost listed properly at the top. Fran said the cost is too low for operations. Roman suggested she reach out to the AD. David motioned to approve. Joan seconded the motion. All approved. Roman asked Fran to upload the correct final version.
- d. **Darien-** Our content has been severely curtailed with pandemic. Most sports are gone. Have been talking about how kids can have creative outlets. Talking about podcasting. Want to create two spaced in high school, one for faculty, that will be lesser version. One space at MS. Provide audio and video content for the channel 78 and school channels. Variety of things to share is ways in curricular areas where they can demo understanding of content. Political debate. Talks about music, sports, etc. Talk about their own published books and invite guest authors in and have admins do presentations for parenting, etc. instead of PTA coffees. Similar to what NC did. Mike motioned to approve. Fran seconded. All approved.
- e. **R9-** Wants to expand content by including auditorium in our system to include public speakers and seminars. Cameras currently in Learning Commons for BOE meetings. Have 6-8 guest speakers a year. Looking to get three more PTZ cameras and mounts. Laptop will control cameras and webcaster to send to YouTube. Need to revise under wiring to \$805. The wiring is designed to run straight from camera to tricastor instead of over the high ceilings. The tricastor will be wired back to headend. Joan motioned to approve. Gabe seconded. All approved.
- f. **Sacred Heart-** purchasing another camera and lens and 3 lens for cameras from prior grant. Ozmo phone gimbal is CoVID related, students' using own phones to film. This supports them. They have purchased other things from their regular operating budget

for this purpose. Traditionally not done a lot with wireless mic, but have put some in to try again. The wireless helps with CoVID because it helps with movement and maintaining social distancing instead of being stuck with wired limits. They bought Rode directional mics that plug right into lightning port. Roman and Gabe are having trouble getting iOS devices to recognize external mics. They want to see how David was doing this. Mike motioned to approved. Paula seconded. All approved. Joan used podcaster versco and it worked with the ipod touches.

- i. Roman shared how to sign up as an Omnia partner with B&H to get the best pricing up front. You get the best pricing up front first.
4. Talked about Norwalk Community college. They did not have a rep at this meeting. We held their money just in case. A letter should go to NCC about needing a rep. This is for this year so they need to have a letter sent. Roman will [send letter](#). Norwalk school district should also get a notification too.
5. Fran asked about unfilled positions. Should those districts get a letter too. Mike said they should because it gives them a heads up. It won't hurt to send it. Based on this will send letter to Greenwich just so they are aware.
6. To help with this part of the grant section it would be good to always start with the attendance spreadsheet.
7. \$9,000 returned to pool into Uverse pot and we will have a Round 2 on Full Council finalizes grant amounts.
- 8. 2021 Access Awards**
 - a. Natalie has switched to secretary and so someone needs to take up Access Awards chair
 - b. Without a new chair we won't be able to have the contest this year
 - c. Roman asked for volunteers...
 - d. Mike asked if we are going to have Access Awards this year with pandemic. Last spring it was cancelled because everything was shut down across the state. Roman would like to assume we are more prepared to do distance learning and we most likely will have content. We can decide later. Should make final decision by January.

9. Technology Showcase

- a. Roman asked if anyone had tech to share

10. Next Meeting

- a. November 30, 2020 at (Virtual) at 4 pm.

Motion to adjourn by Fran ; Mike seconded.

Meeting adjourned at 5:16 pm.

Respectfully submitted,

Natalie Carrigan
Secretary

A9CC - Educational Access Committee

Area 9 Cable Council, 17 Crawford Road, Westport, CT 06880 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** December 7, 2020
From: Natalie Carrignan, Secretary
Re: Minutes of Meeting for December 7, 2020 **Location:** Virtual

Attendance: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Joan McGettigan*
Easton/Redding:	Mike D'Agostino*
Greenwich:	<i>unfilled</i>
Greenwich /Sacred Heart:	David Pisani*
NCC:	Julie Caspter Roth*
New Canaan:	Roman Cebulski*(Committee Chair)
Norwalk:	Trevor Kline*
Stamford:	Paula Warde*
Weston:	Gabe Tully*
Westport:	Natalie Carrignan*
Wilton:	Fran Kompar*
Altice:	Esme Lombard

Roman called the A9CC Ed Access Meeting to order at 4:10 pm. 8 towns were represented (9 entities).

Minutes from 10/13/2020 approved. Motion by Mike to approve the minutes; Natalie seconded.

1. Introductions of New Members:

- a. Current members introduced themselves
- b. New members introduced themselves
 - i. Julie Casper Roth - NCC teaching film and television, moved here in August, coordinating the new studio, welcome Julie!
 1. Julie asked for help identifying what NCC has purchased in the past.
Roman said he can help her find the old grants.
 - ii. Trevor Kline- Norwalk High School, SS teacher for 2 years at HS and tech ed certified, currently teaches social media impact class, welcome Trevor!
- c. Roman introduced the A9CC Google Drive as a holding place for all documents moving forward to the new members, and reminded old members

2. A9CC E Website

- a. Mike noted that the A9CC regular website does not have a connection to the A9CCE Google Site for our current minutes.

- b. Natalie mentioned that before Jenn left, she converted the old site to Google so that the client software, very outdated, was not needed.
- c. Joan has volunteered to be the webmaster for the committee. She needs access to the new site. Natalie will work with her on that. Roman can work with Hal on making sure the connection to the A9CCE Google site is on the regular committee website.

3. Grant Proposals- David could send them all at once if they are all uploaded. We are emailing word versions to Hal and cc'ing David and then David is sending PDF versions to Hal w signatures.

- a. Roman reviewed round 1 grants with committee and captured where everyone is on Round 1 grants. Updates are due to Hal by tomorrow, 12/8/2020
- b. **New Canaan-** This is a continuation of round 1. New Canaan had a tremendous fall season. Would like to do the same thing for the spring. Getting another camera. Ran into scenario with more than one sports on the same time, this camera and setup will allow for more than one event to be captured at a time. For the kids to get paid they have to have it show not only on YouTube, but also on Channel 78. Total request \$4,020.88. Paula motioned to approve. Julie seconded it. Approved.
- c. **Westport-** Round 1 was a replacement tri-caster. Now they need to replace the SD cameras with HD cameras. There are 6 in total. For Round 2 the grant is for two PTZ cameras with NDI capabilities and two mounts. Subsequent grants would be for \$3,980 for two PTA cameras and two mounts. Mike motioned, Fran seconded. Approved.
- d. **Wilton-** Asked the Wilton Education TV group for input. They are going to do a video about all the virtual productions they are doing. This is a continuation of the Round 1 grant. This grant provides more lighting and equipment for the events to make it easier to bring around. The other part of the grant is for the operators for total grant \$4162.32. Mike motioned to approve. Paula seconded. Approved.
- e. **Darien-** last spring bought 3 Padcaster studios w backpack storage, this fall started using it, one at HS, two at MS. We only need one at MS so we will move it to the elementary. Round 2 grant will get me two more Padcasters for two more elementaries. Leaving 2 elementaries left for later grant or PTA. www.padcaster.com Total for Darien \$3,836.20 Omni discount. Mike motioned to approve, Julie seconded. Approved.
- f. **R9-** trying to expand and put more content on by recording what occurs in the auditorium. We do presentations, PD, etc. We currently cannot film in there. Round 2, one more camera wall mounted PTZ and lots of wiring because the wiring has a long path to meet fire code and to reach the sound booth "table" now. Fran motioned, Gabe seconded. Approved.

4. 2021 Access Awards

- a. Area 9 cable education council does a contest each year as a way to showcase student work.
- b. Normally we have things finalized by February so we can start promoting things and students can meet the deadline by submission.
- c. We left it last meeting that we need a chair to oversee this subcommittee in order to have the contest this year.
- d. We could do it differently this year, we as a committee has to decide what that would look like.
- e. Mike asked a couple of questions. Did we speak with Esmee to see if Altice would fund the Repicky awards separately from our grants? Roman said Esmee could not make this meeting. Roman did not ask her yet. Repicky is \$500 per category and then money for the trophy.
- f. Mike and Frank believe it is important to recognize students, especially this year. Fran is open to a new format. Paula seconded the sentiment. Julie thinks having awards has many benefits for the students. Paula and Julie said they would be an extra pair of hands. Mike asked if we could simplify it to recognize a stand out student(s) from each school as a simpler approach?
- g. Roman mentioned that if we need to decide if we are going to recognize students then we need someone to oversee that. Mike suggested using Google for students to upload. Paula asked if students have to classify them. There were about 50 submissions in the past. Fran is happy to help and could get help from one of her teachers if it is simpler and less time consuming than in the past but we have to know what the over workload is. Roman reiterated that we need a point person on the committee to oversee the whole process. Mike asked if makes more sense to focus on high school kids and do participation awards for the elementary school.
- h. Roman summarized that we need to slim it down considerably and it will be a group effort, but he will ask people to think who could oversee it or we won't be able to have it.

5. Discussion about Content This Year

- a. It is difficult this year. The engagement is less and the access/time is less with the different learning models, all in, hybrid, or full distance.
- b. Julie's studio is almost up and operational. Julie will need help getting it onto Channel 78.
- c. Paula has a question. She does not work with students. Who should be reaching out to to see if content is being made by students? Roman said every school is different. Paula will look in PS for classes for film creation.

- d. Mike talked about how the Pandemic changed what people are broadcasting and that some districts are starting to propose for no snow days, only digital learning days. New Canaan said they won't do that.

6. Technology Showcase

- a. Roman asked for anyone with something to share from Round 1.
- b. Roman brought a tripod pouch. It allows the kids to lay the converter in the pouch and not dangle. If it dangles, it ruins the port if it is connected in and you have to send the camera in for repair.

7. Next Meeting

- a. February 8, 2021 at 4 pm via Zoom.

Motion to adjourn by Mike; seconded by Paula

Meeting adjourned at 6:07 pm

Respectfully submitted,

Natalie Carrigan
Secretary

Area 9 Cable Council

By-Laws



By-Laws of The Area 9 Cable Council

ARTICLE 1: PURPOSE

The purpose and function of this organization shall be to represent the community's and cable¹ subscriber's interests with regard to cable service in the ten towns of Fairfield County designated as AREA 9. This includes dealings with the State of Connecticut Public Utilities Regulatory Authority (PURA) and the cable franchisee(s)²; reviewing the continuing expansion, installation, maintenance and operation of the cable system; acting as advisor to the ten towns, PURA and the franchisee(s) in matters concerning video services as authorized by the appropriate State Statutes.

1 "cable" pertains to video services that operate under a license issued by the State of Connecticut

2 "franchisee" is the designation given to a video services operator, which has entered into an advisory relationship with the Area 9 Cable Council per §16-331gg(a) of the CT General Statutes

ARTICLE 2: MEMBERSHIP

Section 1 - Appointment of Members

The Council shall consist of the representatives of the ten towns. These representatives shall be appointed under and according to the authorization of the PURA (Sec. 16-333-25)

Section 2 - Term, Reappointment, Vacancies

Each member of the council shall serve for a term of two years, commencing on July 1 of the year appointed. Appointments to the council shall be made by the appropriate appointing authority in each town upon timely notification by the Secretary of the Council that a term is expiring. Vacancies for an unexpired term shall be filled in the above manner and become effective at the next regular or special meeting of the Council.

Section 3 - Compensation

Members shall serve on the council without compensation as indicated by State law.

ARTICLE 3: OFFICERS OF THE COUNCIL

Section 1 - Election

The Officers of the Council shall be elected by a majority vote of the

members present at the Annual Meeting. The term of office shall be two years. It shall be the duty of a Nominating Committee, elected by the Membership present at the regularly scheduled meeting held immediately prior to the annual meeting, to present a proposed slate of officers of the Council at the Annual Meeting. The Secretary shall supply a list of eligible members to the committee. Nominations from the floor shall be allowed for this election. Vacancies shall be filled by a vote of the Council for the remainder of the unexpired term.

Section 2 - Chairman

The Chairman shall be responsible for representing the interests of the Council as a whole, scheduling and conducting meetings and appointing members of the Council to active committees.

Section 3 - Vice Chairman

The Vice Chairman shall be responsible for representing the Council, when appropriate, on the Board(s) of Directors of the franchisee(s). The Vice Chairman shall facilitate communication between the committees of the Council and the franchisee(s). The Vice Chairman shall be responsible for performing the duties of the Chairman when the Chairman is unavailable.

Section 4 - Secretary

The Secretary shall be responsible for maintaining a current list of the members of the Council, and for taking, keeping and distributing the minutes of each meeting.

Section 5 - Treasurer

The Treasurer shall be responsible for keeping an account of the cost of running the Council, both in cash expenditures and services rendered to the Council in kind. The Treasurer shall disburse payments as approved by the Council. The Treasurer shall, at the direction of the Chairman, draft an annual budget.

Section 6 - Assistant Secretary

The Assistant Secretary shall lend assistance to the Secretary and be responsible for performing the duties of the Secretary when the Secretary is unavailable.

Section 7 - Assistant Treasurer

The Assistant Treasurer shall lend assistance to the Treasurer and be responsible for performing the duties of the Treasurer when the Treasurer is unavailable.

ARTICLE 4: FINANCES

Section 1 - Financial Support

Financial support of the Council shall be governed by the provisions of applicable Connecticut General Statutes.

Section 2 – Bank Accounts

The Council shall retain any funds it holds in one or more bank accounts with one of these accounts to be for the purpose of financing the operations of the Council. The signatory for disbursement from these accounts shall be the Treasurer and the Chairman shall be designated as an alternate signatory.

Section 3 – Operational Funding

The Treasurer or authorized alternate may summarily disburse funds for operating expenses of the Council that fall within the guidelines that have previously been approved by the Council or for valid Council operating expenses of up to \$100. For expenses that do not fall into this category, the Treasurer shall first contact the Chairman to get approval before making the disbursement or for such expenses of \$250 or more, the Chairman shall request approval of the Council.

ARTICLE 5: MEETINGS OF THE MEMBERSHIP

Section 1 - Regular Meetings

The Council shall meet no less than bi-monthly in accordance with §16-333-29 of the Regulations of Connecticut State Agencies.

Section 2 - Annual Meeting

The Annual Meeting of the Membership of the Council shall be held during the second calendar quarter of the year on a date to be determined by a vote of the Council.

Section 3 - Special Meetings

Special meetings of the Council may be called by the Chairman, any three of the members or by a vote of the Council at any meeting.

Section 4 - Notice of Meetings

Written notice stating the time, place and date of each meeting shall be delivered personally, by mail, fax or e-mail to each member not less than 5 days before the date of any such meeting by or at the direction of the Chairman, the Secretary or the persons calling the meeting. In the case of a Special Meeting, the purpose of the meeting must be stated in the notice.

Section 5 - Voting

In votes taken at duly noticed meetings, there shall be one vote for each member present. Each member authorized to vote shall make his or her presence known by signing in with the Secretary at the beginning of each meeting. Representation by at least one member from each of 5 member towns shall be necessary to constitute a quorum. A simple majority of members present is needed to pass any resolution or proposed action.

Section 6 – Keeping of Records

Agenda, attendance and Minutes are to be recorded at all meetings including committee meetings.

A written annual report prepared by the Council under the direction of the Chairman, consisting of but not limited to the PURA Advisory Council Annual Report form shall be distributed to the membership during the month of January. Upon acceptance by the Council, this report shall be submitted to the PURA and the Chief elected officials of each town.

ARTICLE 6: COMMITTEES

The membership shall be polled at the Annual Meeting and from time to time as appropriate, as to their interest to serve on a particular committee. The Chairman shall appoint interested members to various committees as appropriate or needed. Each committee shall elect its own chairman from the appointed members. The committee chairman may call upon volunteer consultants from outside the Council's membership to become ex-officio

members of the committee, particularly when their special expertise would be helpful. The active committees shall be determined by the current necessities of the Council and be activated by the Chairman or as a result of a vote of the Council. Committees shall be, but not limited to, Operations, Access, Community Relations, Government Relations, Programming, Library & Museum, Educational Access. The responsibilities of each committee shall be determined by the Chairman at the activation of the committee or as a result of a vote of the Council.

ARTICLE 7: AMENDMENTS TO BY-LAWS

These By-Laws may be amended by a two-thirds vote of the Members of the Council present and voting at a meeting, provided that at least thirty days written notice of said meeting, along with a copy of the proposed amendments, is given to all council members.

ARTICLE 8: OTHER

Section 1 – Access Grant Administration.

In the case where access funds for Educational and Government access may be transferred to the Council for distribution to the Towns and Schools, the following procedures will apply:

- a. Access funds will be kept in a separate bank account from the operational funds of the Council.
- b. Access funds distributed by the Council may only be used for Educational and Government access channels originating in Area 9.
- c. Access funds shall be distributed within one year from the date they are received by the Council.
- d. The division of funds between Educational and Government access use will be determined by vote of the Council after the receipt of the funds by the Council. The number and amounts of the grants from the pool of available Government access funds will be determined by vote of the Council and the number and amounts of the grants from the pool of available Educational access funds will be voted on by the Educational Access Committee.
- e. In order to be considered for receiving funding, grant applications must be submitted by the Towns and Schools which must adhere to the current *Government or Educational Access Grant Procedures* which

shall be made available by the Council to all qualifying Area 9 municipalities and school systems.

- f. All access funding grant applications will be acted on by a vote of the Council. The Council shall consider the recommendations of the Educational Access Committee for Educational Access grant applications, which shall be submitted by the duly authorized representative of said committee.
- g. An annual accounting of the prior year's grant program shall be submitted to the Community Access Provider(s) by January 15th each year and shall be included in the Council's Annual Report.

By-Laws Revisions

6-1-05

ARTICLE 3, Section 5 ANNUAL REPORT – changed distribution schedule of Annual Report from at the Annual Meeting to coincide with filing requirements of the DPUC

ARTICLE 4: OFFICERS OF THE COUNCIL

Section 3 -Vice Chairman – added: “responsible for performing the duties of the Chairman when the Chairman is unavailable”

Section 5 – Treasurer – added: “The Treasurer shall disburse payments as approved by the Council.”

Added **Section 6 - Assistant Secretary.**

Added **Section 7 - Assistant Treasurer.**

4-25-07

Added **By-Laws Revisions** record

ARTICLE 1: PURPOSE

Added “cable subscriber’s” in line 2.

Moved **ARTICLE 4: OFFICERS OF THE COUNCIL** to **ARTICLE 3**

Added **ARTICLE 4: FINANCES**

Section 1 - Financial Support. (Moved from ARTICLE 2 – Section 4)

Added **Section 2 – Bank Accounts.**

Added **Section 3 – Operational Funding.**

Moved **ARTICLE 3: MEETINGS OF THE MEMBERSHIP** to **ARTICLE 5**

Added **Section 1 – Regular Meetings**

Moved all subsequent sections down 1

Moved **ARTICLE 5: COMMITTEES** to **ARTICLE 6**

Added “ex-officio” in line 6

Moved **ARTICLE 6: AMENDMENTS TO BY-LAWS** to **ARTICLE 7**

Added **ARTICLE 8: OTHER**

Added **Section 1 – Access Grant Administration**

4-2-14

Changed all references to “Area Nine” to “Area 9”

Changed all references to “DPUC” to “PURA”

ARTICLE 1: PURPOSE

Defined PURA

Added foot note definitions for “cable” and “Franchisee”

ARTICLE 2, Section 3 – added “as indicated by State law”

ARTICLE 5, Section 2 – capitalized “Annual Meeting”

ARTICLE 5, Section 6 changed “Annual Report” to “Keeping of Records”

Added requirement for agenda, attendance and minutes for all meetings

ARTICLE 8: OTHER

Changed bullet list to lettered list

f. Changed procedure for approving Educational Access grants

g. Changed calendar reference of grant program and report deadline to the CAP